

# WOODCOTE PARISH COUNCIL

**MINUTES** of the Parish Council meeting held in the Function Room, Village Hall, Woodcote  
Wednesday 16th August 2017 7.30pm.

**PRESENT**

Chairman	Mr. R. Peirce
Vice Chair	Dr. G. Botting.
	Mr. A. Crockett
	Mr. M. Smith
	Mr. D. Booth
	Mr. B. Williams
	Mrs. D. Hadaway
Parish Clerk	Ms. Jenny Welham

1. To receive apologies for absence.  
Dr. P. Sudbury. Mrs. S. McGurk.

2. To receive Declarations of Interest.  
None.

3. **Public Forum**: Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.  
Mrs. Maclean and Mr. Galliver regarding a Pre Planning application. The Chairman invited them to address the Council meeting;  
Mrs. Maclean has a pre application planning with SODC to develop a pair of semi detached dwellings. Mr. Galliver is the Architect who is working for Mrs. Maclean.  
The Chairman gave some background to the positioning and access of the proposed site and outlined some of the SODC density requirements and the possibilities.

Mr. Galliver present the site drawings (which were not planning application drawings). In general the Council like the design of the two dwellings and the positioning on the site. The parking did not meet the NHP policy, however Mr. Galliver advised that he is now aware of this and there is room to provide the required amount of parking spaces.

The Chairman asked Mrs. Maclean is she would develop the site or sell the site with planning permission should it be granted? Mrs. Maclean is undecided and will be taking advice on this matter. The Chairman expressed thanks that they had taken the time to attend and share the detail.  
*They then both left the meeting.*

4. To approve Minutes of the Parish Council Meeting held on 2<sup>nd</sup> August 2017.  
Approved as true record.

5. Matters arising from those Minutes not on the agenda elsewhere.  
None.

**6. Planning Applications**

P17/S2679/HH (Householder) Proposal: Extension to rear, demolition and re-build of adjoining garage, construction of front porch and dormer windows.  
Address: 75 Whitehouse Road Woodcote RG8 0SA.

Cllrs Booth and Botting had visited the site and reviewed the plans with the Council.

Council agreed to recommend Approval.

Cllr. Smith advised that an Amendment 1 had been received to the application and checked the plans on the SODC planning website. The amendment showed the rear extension had been enlarged and was longer. It was agreed that this amendment would have little impact.

P17/S1181/HH (Householder)

Amendment : No. 1 - dated 28th July 2017 Proposal : Two storey and single storey front and rear extensions and internal alterations (Amended plans received 28 July 2017 showing two-storey front extension removed from the proposal). 15 Bridle Path Woodcote RG8 0SE. Recommend Approval.

P17/S2721/HH (Householder) : Other Proposal: Replacement garage and alterations to access  
Address: Flintstones Pot Kiln Lane Goring Heath RG8 7SR.

Cllr. Smith & Crockett have visited the site and reviewed the plans.

The PC agreed to recommend Approval with the condition that the additional room above the garage was not made a permanent dwelling.

### **6.1 Applications Granted by SODC:**

P17/S1051/FUL Application proposal, including any amendments : Erection of side and front extensions to existing store, relocation of plant within new enclosure, installation of new external chiller and realignment of parking spaces to include two additional spaces (parking spaces revised to meet adopted dimensions and covered cycle parking provided as shown on amended plans and servicing management plan received 29th June 2017) Site Location : Co-op Store 2 Bridle Path Woodcote RG8 0SE.

P16/S4035/FUL Application proposal, including any amendments : Demolition of existing dwellinghouse and associated structures and the erection of a pair of two-storey semi-detached 3-bedroom dwellings incorporating construction of shared access (height, width and two storey depth reduced and parking layout revised as shown on amended plans received 6th June 2017 and additional visibility splays plan received 28th July 2017). Site Location : Gullane 14 Whitehouse Road Woodcote RG8 0RX.

### **6.2 Applications Refused by SODC**

None.

### **6.3 Other Planning Matters**

Cllr. Crockett advised that SODC Planning Enforcement regarding the horse riding arena floodlights to the rear of his property had been carried out and the floodlights had been removed.

## **7. Finance**

Woodcote Parish Council Payments 3 August to 31st August 2017.

Date Paid	Payee Name	Ref	Amount	Transaction Detail
07/08/2017	HMRC	SO	£300.18	Tax/NI contributions July
10/08/2017	ABA Construction Ltd	685	£204.00	Patch repair to wet pour
14/08/2017	Premier Heating Solutions	686	£3,092.85	2 new boilers for VH No smoking
14/08/2017	Safetyshop	687	£53.82	sign Annual
15/08/2017	Playsafety Ltd	681	£193.20	Inspection

15/08/2017	Berinsfield Community Business	682	£1,422.12	Grass cutting & Alleyways
15/08/2017	SODC	683	£100.00	Dog Bins 1/4-30/6/17 War Memorial Grdn
15/08/2017	K. Smallbone	688	£30.00	July Wetpour repair
16/08/2017	ABA Construction Ltd	684	£720.00	August Salary
28/08/2017	J. Welham	SO	£813.14	August Litter Picking
28/08/2017	L. Crockett	SO	£200.00	
	<b>Total</b>		<b>£7,129.31</b>	

The payment to Playsafety Ltd, was withheld as their report for 2017 inspection had errors and inaccuracies. A correct report is required before payment will be authorised. Clerk to follow up.

#### **7.1 Quotations/Grants** received for review/approval.

None.

#### **9. Other Committee Reports**

Village Hall MC – The committee are discussing projects to cover the Sec 106 funds for Indoor sport still to be claimed from the Mowforth House development. Some larger projects will be explored for the 2<sup>nd</sup> round for capital grants from SODC, applications need to be submitted by early September.

Village Green Committee – No issues.

Traffic Advisory Group – The 2<sup>nd</sup> Road Safety Audit has been completed. There was mention of the ditch around the Village Green, but this is not a drainage ditch so no issues. The bus stops will remain as currently.

The /chairman asked the Clerk to contact Mr. Trentham Thames Travel for feedback from the last meeting held with him some months ago on the proposals discussed for the bus routes and bus stops.

Neighbourhood Planning Group – Work is continuing on the last few sites put forward and the criteria that needs to be met by proposed sites. This criteria is necessary, the NHP needs to prove that all sites meet the basic conditions and show compliance, this is required for the NHP to be approved.

Police – PCSO Josh Hall had a farewell tour of the village, Mark Bell will return to Woodcote, he had already visited the Clerk.

#### **10. Other Matters for Chairman**

The Clerk advised that the meeting with John Howell MP was 19<sup>th</sup> September at 12 noon in the Village Hall. She requested agenda items to be sent so she can produce an Agenda and forward before the meeting.

The Clerk raised the matter of the Allotment Trustees meeting as the Allotment Stewardship Committee are meeting in a few weeks and will be looking at their constitution. The PC had held a Trustees meeting on 15<sup>th</sup> February, but no members of the ASC were present and the accounts had not been presented. The PC as Trustees of the Allotment Charity agreed to hold a Trustees meeting On 17<sup>th</sup> October 2017, agenda to be circulated nearer the date.

The Chairman asked the Clerk to request a meeting with John Howell as soon as he is available to discuss the situation with the Post Office in Woodcote and also other Post Offices in the area that are being affected the new working practices that the Post office are asking to be carried out.

Cllr. Crockett advised that some of the white lines on the highways around the village are getting very faded, including those that the PC had paid to have repainted. The yellow lines outside the school are also fading. The Chairman felt that the PC needed to be careful that they did not take on too many highway maintenance costs, particularly as the costings for the Zebra Crossing are still awaited.

**11. Correspondence**

None.

12. To Note Date of Next Meeting Wednesday 6<sup>th</sup> September 2017.

*Meeting closed 9.20pm.*

Signed..... Date.....

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