

WOODCOTE PARISH COUNCIL

MINUTES of the Parish Council meeting held in the Function Room, Village Hall, Woodcote
Wednesday 17th August 2016 7.30pm.

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|-----------------------|--------------|------------------|
| <u>PRESENT</u> | Chairman | Mr. R. Peirce |
| | Vice Chair | Mr. G. Botting |
| | | Mr. M. Smith |
| | | Mr. A. Crockett |
| | | Mr. R. Lewin |
| | | Mrs. D. Hadaway |
| | | Mrs. S. McGurk |
| | | Mr. D. Booth |
| | Parish Clerk | Ms. Jenny Welham |

1. To receive apologies for absence.
Dr. P. Sudbury, Mr. B. Williams.

2. To Receive declarations of interest.
None.

3. **Public Forum:** Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.
None present.

4. To approve Minutes of the Annual Parish Council Meeting held on 3rd August 2016.
Correction to Agenda Item 6 Name is Catherine Hall, not Parker.
Correction to Agenda Item 7, spelling mistake corrected.

Then approved as true record.

5. Matters arising from those Minutes not on the agenda elsewhere.
None.

6. Planning Applications

P16/S2642/HH (Householder) Proposal: Addition of two storey side extension. Addition of single storey rear extension. Addition of porch. Address: 132 Wayside Green Woodcote RG8 0QJ.

PC recommend Approval, with comment that shortening the garage will affect the parking as parking in the garage will no longer be possible.

6.1 Applications Granted by SODC:

None.

6.2 Applications Refused by SODC

None.

6.3 Other Planning Matters

The Chairman raised the matter of the Garden Centre planning application P16/S0375/FUL and the two emails received from Planning Officer at SODC Emma Bowerman.

The PC had the following comments, Clerk to action and reply to Emma Bowerman;

Woodcote PC would like to see the draft S106 agreement before this application is approved.

Woodcote PC request and would prefer that the footpath as shown on the plan be included as part of the legal agreement. A condition was also requested with the PC's first response that the footpath through the site be fenced with a high fence (approx. 6 ft) before any development starts within the site. The PC would like this condition included.

The amended plan shows the parking but it is one parking place short, the original plan had the correct number of parking spaces.

The PC request that this plan be amended to show the correct number of parking spaces (add the one that is missing) as it is in direct conflict with the Woodcote NHP T8 on parking. As this is an enclosed site it is essential to have adequate parking, it is also important to uphold the NHP policy on parking and deviation could set a precedent for other sites within the NHP still to be developed. If the developer is reluctant to change this amended plan to include the correct parking space the PC will object to this planning application and request that it is taken to committee to determine and a representative from the PC will attend to speak.

The Chairman noted that SODC planning officer Tom Wyatt had agreed to a meeting regarding the planning application for the Reservoir Site, P16/S2685/FUL when he returns from his holiday. The developer is reluctant to make changes to include the correct parking spaces as per the Neighbourhood plan policy T8. Clerk to reply requesting a meeting, policy T8 of the NHP is non negotiable.

Cllr. Smith gave an update on the latest position at Birchen Copse as a resident had telephoned him very concerned. The roadway that has been constructed appears not to conform to the planning regarding the under layer which should be crushed hardcore or locally sourced stone. Pieces of plastic and glass are appearing. Clerk to report this to SODC planning enforcement.

There is now a for sale sign outside of this woodland and no evidence of any "logging" apart from laying the roadway. The company on the for sale sign has a website and Cllr. Smith had investigated this and it appears they offer small pieces of woodland for sale. There are concerns that this 40acre site will be sold off in small pieces and people may wish to park caravans or build log cabins in the woodland. This will need to be monitored. The Chairman will contact the Chairman of Goring Heath Parish Council to advise and make them aware as Birchen Copse is in Goring Heath PC. Clerk to get details.

Cllr. Botting had circulated his draft response to the SODC Local Plan. The Councillors had sent via email responses. The Chairman asked if the Council agreed to the response document, all agreed. The PC adopted this document as their response, Clerk to send to SODC by the deadline of 19th August. 2016.

7. Finance

Payments for Approval. – Approved.

| Date Paid | Payee Name | Ref | Amount Paid | Transaction Detail |
|------------|--------------------------------|-----|-------------|------------------------------|
| 17/08/2016 | Woodcote Conservation Group | 571 | £ 300.00 | Annual grant from PC |
| 08/08/2016 | Berinsfield Community Business | 572 | £ 783.00 | July Grass cuts |
| 17/08/2016 | Playsafety Ltd | 573 | £ 185.08 | Annula play area inspections |
| 17/08/2016 | J. Welham | 576 | £ 78.34 | Mileage/New Storage Drive |
| 17/08/2016 | ABA Construction Ltd | 575 | £ 1,376.10 | See Saw new parts/repair |
| 20/08/2016 | K. Smallbone | 574 | £ 30.00 | War Memorial Garden August |
| 28/08/2016 | J. Welham | SO | £ 813.14 | August Salary |

28/08/2016 Lesley Crockett SO £ 200.00 Litter picking August
£ 3,765.66

Noted no receipts.

7.1 Quotations/Grants received for review/approval.
None.

The Clerk requested to obtain quotations for tree work to some of the trees in Wayside Green.
PC agreed.

The Clerk had circulated the Budget Reports prior to the meeting. The Chairman asked if there were any questions or queries regarding the budget. The year is running to budget currently with no unexpected expenditure to date.

8. Other Committee Reports

Village Hall MC –The committee have discussed the plans for alterations to the hall and they agree to go ahead with the draft plan showing that all rooms in the hall can be used with individual access. This will involve adding another entrance and changing the kitchen. Storage is a problem for users and existing equipment in the hall. Plans to be circulated to the Council so they can review them and make a decision at the next PC meeting.

Village Green Committee – 2 quotes awaited for the base for the table tennis table.

Traffic Advisory Group – Cllr. Smith advised next meeting 25th August.

No other reports.

9. Other Matters for the Chairman

No matters.

10. Correspondence

None.

11. To note date of the next PC meeting: Parish Council Meeting Wednesday 17th August 2016.

Meeting closed at 9.20pm

Signed.....Date.....