

# WOODCOTE PARISH COUNCIL

**MINUTES** of the Parish Council meeting held in the Function Room, Village Hall, Woodcote  
Wednesday 17th January 2018 at 7.30pm.

**PRESENT**

|              |                  |
|--------------|------------------|
| Chairman     | Mr. R. Peirce    |
| Vice Chair   | Dr. G. Botting.  |
|              | Mr. A. Crockett  |
|              | Mr. M. Smith     |
|              | Mr. B. Williams  |
|              | Mr. D. Booth     |
|              | Mrs. D. Hadaway  |
|              | Dr. P. Sudbury   |
| Parish Clerk | Ms. Jenny Welham |

1. To receive apologies for absence.  
Mrs. S. McGurk.

2. To receive Declarations of Interest  
None.

3. **Public Forum**: Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.  
None present.

4. To approve Minutes of the Parish Council Meeting held on 3<sup>rd</sup> January 2017.  
Approved as a true record.

5. Matters arising from those Minutes not on the agenda elsewhere.  
None.

**6. Planning Applications**

**P17/S4464/HH** (Householder) Proposal: Two story front extension with two and single story to rear.  
Address: 1 Beckley Close Woodcote RG8 0SZ  
The Parish Council have reviewed the application and find it to be overdevelopment of the dwelling, and very overbearing to neighbours properties blocking light and lose of amenity.  
Recommend refusal.

**6.1 Applications Granted by SODC:**

None.

**6.2 Applications Refused by SODC**

None.

**6.3 Other Planning Matters**

District Councillor David Nimmo-Smith joined the meeting. Cllr. Botting updated him regarding a couple of planning applications, these being the site at the end of Wood Lane, and the Old Reservoir site that has planning granted but a new application has been submitted to change this to Park Homes. Cllr. Nimmo-Smith asked if the allocation number of additional houses was known, the exact figure is still to be confirmed but the NHP Stage 2 is underway and sites have been identified.

Windfall will now count towards the allocation, previously it did not.

He advised that SODC are currently going through their Budget Cycle and Council Tax is expected to rise a small percentage. Oxfordshire County Council will be increasing by 4%.

SODC are recruiting additional staff in planning and planning enforcement due to increased rise in applications.

The PC have applied for a grant FOR £500.00 from his locality grant fund of £5K, he confirmed that this should be coming through.

T.A. Fisher have submitted a further outline planning application for 45 houses on land behind Bridle Path. This application will be on the agenda for the next PC meeting.

## **7. Finance**

### **Payments Approved**

| Date Paid  | Payee Name          | Ref | Amount Paid | Transaction Detail            |
|------------|---------------------|-----|-------------|-------------------------------|
| 09/01/2018 | Kings Tree Care     | 730 | £336.00     | Fallen Tree removal Long Toll |
| 09/01/2018 | Prospect Studio Ltd | 731 | £111.00     | Web Mtnc/hosting/domain       |
| 17/01/2018 | K. Smallbone        | 732 | £30.00      | War Memorial Garden Jan       |
| 28/01/2018 | J. Welham           | SO  | £813.14     | Jan Salary                    |
| 28/01/2018 | L. Crockett         | SO  | £200.00     | Jan Litter Picking            |
|            |                     |     | £1,490.14   |                               |

Payment from Allotment Account £1089.00 Management Fee for 2017/18 Approved.

Noted no receipts.

#### **7.1 Quotations/Grants** received for review/approval.

Quotation from Premier Heating to replace parts of Toilet Flush to enable more efficient flushing as the toilet gets blocked. Total including

Labour £151.92 ex VAT.

The PC approved this to proceed.

#### **7.2 Budget FY2017/18** – last quarter review.

The Clerk had circulated a report prior to the meeting. There were not major overspends and most items were tracking to budget.

## **8. Neighbourhood Plan Public Consultation** – review detail

The Public Consultation will be 23<sup>rd</sup> and 24<sup>th</sup> February. The NHP Group are preparing detail now.

They requested that the PC approve expenditure,

This will require an estimated expenditure of some:

- £525 on banners, leaflets and posters
- £500 on leaflet distribution
- £400 on printing (large scale maps and displays)
- £100 on questionnaire printing, clipboards and pens; and
- £200 on refreshments for personnel over the two days.

The costs will be covered by the grant of £2883 so will not result in any expense to the Parish.

The PC agreed.

**9. Communication Strategy** – review after 3 month trial  
Deferred to the next meeting as Cllr McGurk was absent.

**10. Other Village Committees & Groups Reports**

Village Hall Committee – Rentals are still not covering costs, hiring rates are under ongoing review for 2018.

Village Green – Meeting next week.

Traffic Advisory Group

The Clerk continues to chase OCC for the costing for the Zebra Crossing.

Neighbourhood Plan Advisory Group – The public consultation for NHP2 will be 23<sup>rd</sup>/24<sup>th</sup> February, advertising this will shortly be released.

The Group have discussed the possibility of a Community Land Trust. The Chairman gave an update of the history when the PC researched this. Cllr. Williams to progress this matter and report to a Pc meeting when he has more details.

Police – Our PCSO has not been in contact for sometime, Cllr. Williams continues to send emails.

Village Fete Committee - Cllr Smith reported from their second meeting. The Fete will run on 15<sup>th</sup> September and will be a smaller more manageable event than the Festival.

The PC agreed that Cllr. Smith will represent the PC on this committee who are managing the event on behalf of the PC.

**11. Other Matters for Chairman**

Cllr. Crockett asked if the PC could send a letter to the Co-op Stores thanking them for repairing the frontage to the roadside which was in bad condition prior to their building works. They have replaced kerb stones and generally made the pavement in good repair. PC requested that the Clerk send a letter.

The Co-op stores have replaced the PC notice board that was broken when they did the building works, however it is smaller and not a like for like replacement. Clerk to follow this up with the Co-op and get the correct notice board installed at their cost.

Cllr. Smith reported that he had spoken to Londis Stores and they had been visited by a representative from the Post Office to look at their store layout, their application to open a post office seems to be progressing.

Cllrs. Crockett requested if the waste bins on the Reading Road outside the schools could be replaced by covered bins. Clerk to approach SODC and report back, if SODC do not fund this Clerk to obtain costings.

**12. Correspondence**

None.

**13. To note date of the next Parish Council Meeting: Wednesday 7th February 2018.**

*Meeting closed at 8.50 pm*

*Signed ..... Date.....*