

# WOODCOTE PARISH COUNCIL

**MINUTES** of the Parish Council meeting held in the Function Room, Village Hall, Woodcote  
Wednesday 18th April 2018 at 7.30pm.

## **PRESENT**

Chairman	Mr. R. Peirce
Vice Chair	Dr. G. Botting
	Mr. A. Crockett
	Mr. M. Smith
	Mr. B. Williams
	Dr. P. Sudbury
	Ms J. Farmer
	Mrs. S. McGurk
Parish Clerk	Ms. Jenny Welham

1. To receive apologies for absence  
Mr. D. Booth.

2. To receive Declarations of Interest  
None.

3. **Public Forum:** Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.  
Four residents present.

4. To approve Minutes of the Parish Council Meeting held on 4<sup>th</sup> April 2018.  
Approved as a true record.

5. Matters arising from those Minutes not on the agenda elsewhere.  
Cllr. Crockett had reported at the last meeting that a property in Bridle Path was having foundations dug and he questioned if it was under permitted development or if they had an approved planning application. He had investigated and planning is in order.

## **6. Planning Applications**

P18/S0911/FUL (Full Application) Other **Proposal:** Block existing entrance to Eastfield House and change existing entrance to field to new main entrance to Eastfield House.

**Address:** Eastfield House Pot Kiln Lane Goring Heath RG8 7SR.

This application had been omitted from the agenda however it was not contentious, the PC agreed to review it at this meeting.

Cllr. Smith had inspected the site. The details are for change of the access to the property. The Parish Council response is No objections however requested that more detail for the proposed gate posts and gates be made available and they should be in keeping with the rural setting.

### **6.1 Applications Granted by SODC:**

None.

### **6.2 Applications Refused by SODC**

P18/S0004/O Application proposal, including any amendments:

Outline planning application for the erection of up to 45 homes, access, parking, landscaping, open space, play area and associated infrastructure, including removal of existing paddock structures. All matters reserved except for means of access. Site Location : Land south of Bridle Path Woodcote.

### **6.3 Other Planning Matters**

Cllr. Crockett had emailed a “flyer” to the PC prior to the meeting showing that Chana Stores (the former post office ) in Whitehouse Road are proposing to open a beauty salon. He questioned if they had approached planning for change of use and if this would be required. The PC agreed that the Clerk should send them a letter from the PC offering support and asking if they have contacted SODC Planning for advice.

It was noted that the Chip Shop on Goring Road has placed two wooden picnic tables outside. The PC requested that the Clerk check with SODC Planning department regarding this as there are some regulations about seating outside “chip shops” and this may not be encouraged. SODC Planning need to give advise, as the neighbouring properties opposite have reported this.

### **7. Finance**

Date				
Paid	Payee Name	Ref	Amount	Transaction Detail
9/4/18	Prospect Studio Ltd	755	£197.00	Web hosting, domain Mntnce
13/4/18	Kings Tree Care Services Ltd	756	£276.00	Removal Tree Long Toll
17/4/18	K. Smallbone	757	£30.00	War Mem Gardne april
28/4/18	L. Crockett	SO	£200.00	Litter picking April
28/4/18	J. Welham	SO	£820.93	April salary
			£1,523.93	

**Approved.**

### **7.1 Quotations/Grants** received for review/approval.

None.

### **8. Reports from Other Village Groups**

The Chairman asked Cllr. McGurk for an update on the Communication guidelines. She advised that most of the wheelie bin speed stickers had been delivered to the Goring Road with a good response. Greenmore and Reading Road stickers still to be delivered.

Traffic Group – The letter sent to several OCC officials including Ian Hudspeth & John Howell regarding the Zebra Crossing had been acknowledged but no response regarding actions had yet been received. This will be followed up in another few weeks.

Village Hall M.C. – The new cupboards had been installed in the Pavilion Room allowing the Pre School more storage for their items, which removes them from the trolley in the Main Hall. New carpet had been laid in the Function Room further improvements to this room are ongoing. The VH are now in the SODC Lottery, so far 15 tickets have been sold. A percentage of the ticket price comes back to the VH which will help with funding. More publicity about this will be communicated.

Neighbourhood Planning Advisory Group – Cllrs. Botting and Smith had met with the Bursar of the Oratory School regarding the Chiltern Rise development. The Oratory are progressing matters with their developer.

Cllr. Botting had some questions regarding policy guidelines for CIL funds and how the PC would manage these funds and allocate them to projects.  
The PC will receive 25% of CIL funds the remaining 75% goes to the local authorities, the PC need to ensure that this is allocated on spend within Woodcote Village.  
Cllr. Williams agreed to check on local and central government guidelines and report back so the PC can begin to work on a process.

Village Green – the new litter bin is yet to be installed. Clerk to check with Sam Peates if he knows anyone who could carry out this job.

Police – There will be quarterly meetings with the Police rather than PCSO’s trying to attend PC meetings as their resource is stretched. Cllr. Williams will attend these meetings on behalf of the PC.

**9. Other Matters for Chairman**

The Clerk raised the issue of the Notice board outside the Co-op, the contractors who installed it are not responding to requests to replace the inadequate one that was put up to replace the previous one that they damaged. The PC agreed that the Clerk should write to the Co-op Stores requesting a replacement.

A date for the Annual Parish Council Meeting was agreed as 16<sup>th</sup> May 2018.

**10. Correspondence**

None.

**11. To note date of the next Parish Council Meeting: Wednesday 2<sup>nd</sup> May 2018.**

*Meeting closed at 9.00pm*

*Signed ..... Date.....*