WOODCOTE PARISH COUNCIL

MINUTES of the Parish Council meeting held in the Function Room, Village Hall, Woodcote Wednesday 18th January 2017 2016 7.30pm.

PRESENT	Chairman	Mr. R. Peirce
	Vice Chair	Dr. G. Botting.
		Mr. A. Crockett
		Mr. M. Smith
		Mr. B. Williams
		Dr. P. Sudbury (arrived at 8.35)
		Mr. R. Lewin
		Mrs. D. Hadaway
		Mr. D. Booth
		Mrs S. McGurk
	Parish Clerk	Ms. Jenny Welham

1. To receive apologies for absence.
None.

2. To Receive declarations of interest.
None.

3. Public Forum: Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.
None present.

4. To approve Minutes of the Parish Council Meeting held on 4th January 2017.
Approved as true record.

5. Matters arising from those Minutes not on the agenda elsewhere.
None.

6. Planning Applications
P16/S4152/HH (Householder)Proposal: Two storey side and rear extension (re submission on application P13/5300/HH) Address: Denver House Beech Lane Woodcote RG8 0PX.

The Parish Council recommend Approval.

6.1 Applications Granted by SODC:
P16/S3698/HH Application proposal, including any amendments :
Front extension to kitchen and addition of toilet to hallway. Knocking down of existing rear conservatory and replacement with single storey extension. Site Location : 6 Folly Green Woodcote RG8 0ND.

P16/S3901/FUL Application proposal, including any amendments : Variation of condition 2 on P16/S2432/FUL to add dormers to front above garages and submission of amended plan. Demolition of existing bungalow and erection of two 3-bedroom semi detached houses and a detached 2-bedroom chalet bungalow. (As supported by additional plans received 2017-01-11). Site Location : Casa Mia Greenmore Woodcote RG8 0RN

P16/S3863/HH Application proposal, including any amendments :
Proposed single storey extension . Site Location : Shirvell Cottage Shirvells Hill Goring Heath RG8 7SP.

6.2 Applications Refused by SODC
P16/S3306/O Application proposal, including any amendments :
Outline planning application for the erection of up to 65 homes, access, parking, landscaping, open space, play area and associated infrastructure, including removal of existing paddock structures. All matters reserved except for access. Site Location : Land South of Bridle Path Woodcote.
P16/S3267/O Application proposal, including any amendments : Outline application for the demolition of existing buildings and end gable wall of existing dwelling and erection of 5 dwellings and associated works including provision of new access onto Bridle path with all matters reserved except for access (parking dimensions altered and footpath added as shown on amended plan received 25th October 2016). Site Location : 14 Bridle Path Woodcote RG8 0SE.

6.3 Other Planning Matters
The Vice-Chairman reported on his and Councillor Smith's meeting with two of SODC's new Neighbourhood Planning team; Mr Gary Palmer and Mr Ricardo Rios. The primary purpose of the meeting was to confirm the officer allocated to Woodcote as we prepare our next plan (Mr Palmer), to obtain the latest copy of the Strategic Housing & Economic Land Availability Assessment (SHELAA), and to obtain an update on the status of SODC's emerging Local Plan 2032. The SHELAA is not yet complete and therefore no data is available. The next version of the Local Plan 2032 will be published at the end of March 2017. This was said to be 'effectively a draft plan'.

The Council heard that, despite previous advice to the contrary, it would be necessary for the Parish Council to re-apply for designation. The Council approved the re-application and asked the vice-chairman to complete and submit the application forms.

7. Finance To approve payments, note receipts.

Date Paid	Payee Name	Ref		Amount	Transaction Detail
05/01/17	HMRC	SO		£300.18	Tax / NI Dec
05/01/17	VHMC	TRANSFER		£191.00	Reimburse Higley Invoice
09/01/17	Higgs printing	618		£566.00	NHP Survey & Voter forms
18/01/17	K. Smallbone	619		£30.00	War Memorial Garden Jan
18/01/17	Cash	620		£70.00	Float for petty cash
18/01/17	Berinsfield Community Business	621		£177.00	Alleyway clearance x 7
18/01/17	Rod d'Ayala	622		£600.00	Survey & Report Woodland
28/01/17	L. Crockett	SO		£250.00	Litter picking Jan
28/01/17	J. Welham	SO		£813.14	Jan Salary
			Total	£2,997.32	

Noted receipt of £1.00 for the land corner of Greenmore / Reading Rd, rented to Hasley.

7.1 Quotations/Grants received for review/approval.
Quotation from;
Glasdon for cover waste Bin £170.68 including fixing bolts. Ex VAT. The PC agreed to go ahead with 3 new bins for the children's playground area. Clerk to order.

Quotation from;
Philip King Tree Services for reducing the hedge height down to the chain link fence around the allotments, the long hedge facing the green £1470.
The hedge facing Whitehouse Road £630.
The PC requested the Clerk to obtain a quote from Mike Hill Woodcote Garden Centre, and then to proceed with the quotation which was the lower.

Cllr. Botting requested that the PC should investigate the process of claiming funds from the new CIL. The planning application for the development at Casa Mia has been approved and he suggested that this would be a good example to use to test the process. Clerk to take this action.

8. Other Committee Reports

Primary School
Cllr. Hadaway reported that the Primary School now has 3 new governors designated as Parent Governors.

Village Hall MC
Cllr. Botting reported that the VHMC are looking into alternative sources of funding as the Festival and Rally Funding may reduce this year. They will also look at price review of the hire rates for the hall. The planned refurbishment details will be discussed when there is a full committee present as all member's inputs are required.

Village Green – Meeting end of January.

Traffic Advisory Group – Meeting Jan 19th.

Neighbourhood Planning Group
Cllr. Botting reported that the Survey Forms are going well with approximately half of them now collected and returned. From what is received back so far the split looks like 77% of Household forms have been completed and returned and 66% of Voter Forms.
Cllr. Botting suggested that the 20people who helped distribute and collect the forms should be invited to a gathering by the NHP Group to thank them, the PC agreed.
The NHP Group require a few more members and he asked the Councillors to actively pursue this and send him any recommendations.

Rally Committee
Cllr Crocket report that the meeting had a response of approximately 30 people. Some have requested specific positions on the Committee and some have offered help with marshalling and stewarding. The Rally will run this year.

Allotment Committee
The Clerk advised that the Allotment Stewardship Committee wish to change a clause on the agreement in regard to the amount of plots that holders can have. As plotholders pay by square meter They wish to change the clause to reflect the total amount of square meters any one plot holder can have.
The Chairman requested the Clerk to schedule a Trustees meeting prior to a PC meeting so the wording can be discussed and the Trustees can take and view on this when they have seen the wording.

9. Other Matters for Chairman

Cllr crockett referred to the email the Clerk had circulated from SODC regarding the "Great British Spring Clean". He agreed to head this initiative but said last time there was a disappointing response. Clerk to help circulate the information using the email list and Cllr. Crocket to put this on Facebook.

The Gas Main works in Whitehouse Road have caused some complaints from residents. One in West Chiltern regarding the vehicle they leave running all day which has cause her to complain.
They have now moved the vehicle but it is now running all day in Bridle Path.

Cllr. Crockett reported that there is more litter which appears to be from the contractors, Clerk to follow up both these matters.

Email from Blandy & Blandy regarding the Transfer of the Woodland. They are concerned that the costs are rising as the matter has once again been stalled whilst awaiting Millgate's Solicitors undertaking of costs. The Chairman felt that their Solicitors should pay all the cost, however it was agreed that the Sec 106 Legal Agreement should be referred to as unless this is stated it is not implied that the PC should not pay their own legal costs regarding the Transfer. Clerk to follow this up.

The Chairman and the Clerk had received a letter of resignation from Councillor R. Lewin effective immediately from the end of this meeting.

The Chairman regretfully accepted the resignation and thanked Cllr. Lewin for the work he had been involved in with the Parish Council and the NHP Group. Cllr. Lewin will be withdrawing from the NHP Group over the next few weeks.
Cllr. Lewin requested that the Chairman read out his last sentence of his resignation letter as follows;
"Under your Chairmanship it seems to me that the Council has performed very effectively, and always for the good of the Village. I am very pleased to have been part of the team ".
The Councillors all thanked him for his contributions.

10. Correspondence
Noted receipt of letter regarding SODC Consultation draft Statement of Community Involvement 2017. There will be a fullconsultation for six weeks from 11th Jan to 22nd Feb.

11. To note date of the next PC meeting: Parish Council Meeting Wednesday 1st February 2017. *Meeting closed at 9.20 pm*

Signed …….. Date…….