

WOODCOTE PARISH COUNCIL

MINUTES of the Parish Council meeting held in the Function Room, Village Hall, Woodcote Wednesday 19th August 2015 commencing 7.30pm.

PRESENT

Chairman	Mr. R. Peirce
Vice Chair	Mr. G. Botting
	Mr. M. Smith
	Mr. A. Crockett.
	Mrs. S. McGurk
	Mrs. D. Hadaway ²
	Mr. B. Lewin
	Mr. D. Booth
	Mr. B. Williams

Parish Clerk Ms. Jenny Welham

1. To receive apologies for absence.

Dr. P. Sudbury, District Cllr David Nimmo-Ssmith.

2. To receive declarations of interest.

None.

3. Public Forum: Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.

Mr. D. Jackson, resident Horns Farm Tidmore Lane to ask questions relating to the Chiltern Rise development. He asked the following questions;

Asked if the proposed roundabout has been dropped?

The Chairman replied that the PC have not been informed that it has been dropped nor have they been advised if it will remain as it is currently proposed. OCC Highways are looking into the access into the site. The PC position as per the NHP is for the access to be at the end of Tidmore Lane.

Is the PC aware of the legal issues relating to Tidmore Lane Byeway?

The applicant knows the issues as do OCC Highways and it will be for them to determine.

Does the PC know if the application will be dropped, or deferred?

The PC have been advised that this application will take longer to determine than normal.

When will the objectors/residents be given the “statement” that was mentioned in the minutes of the last PC meeting?

The PC have issued a statement on this application and its progress which will be published in the September Correspondent so all residents of Woodcote can be advised.

The Chairman advised that any changes to the plans will be in the public domain for all to review on the SODC website and residents in the close vicinity to the site will be informed by letter from the PC when such changes will be discussed by the PC so they can attend the PC meeting should they wish.

Has the Chairman been in touch with the owners of the Garden Centre?
The Chairman replied he has met with them and the meeting was productive.

4. To approve Minutes Parish Council Meeting held on 5th August 2015.
Correction to item on page 43, remove the comment that the Risk Assessment Forms were overdue.
Approved as a true record.

5. Matters arising from those Minutes not on the agenda elsewhere.
None.

6. District Councillors Report

No District Councillor present.

7. Planning Applications

P15/S2554/HH (Householder) Proposal: Erection of two-storey rear extension and first floor extension, reconfiguration of decking and reconstruction of front porch. Address: Austwick House South Stoke Road Woodcote RG8 0PL

The Council recommend Refusal, due to the skylights on the single storey roof pitch to the East elevation intruding on the neighbouring property.

P15/S2540/HH (Householder) Proposal: Erection of single storey side, rear and front extension incorporating front dormer roof extension to facilitate loft conversion to habitable rooms. Address: 18 Croft Way Woodcote RG8 0RS
The Council have no strong views.

7.1 Applications Granted by SODC:

P15/S1974/HH Erection of Oak framed car port. Site Location : The Old Chapel Long Toll Woodcote RG8 0RR.

7.2 Applications Refused by SODC:

None.

7.3 Other Planning Matters

Section 106 Forms to be completed and sent to SODC, two for outside play equipment for a table tennis table and a practice goal.

There are Countryside funds shown, Cllr Smith said that these cannot be claimed, however the Chairman suggested that we claim for them anyway for the woodland project around Greenmore Ponds, obtaining woodland under license from Thames Water.

Play Area Maintenance can also be claimed.

Clerk to action.

8. Finance

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
11/08/2015	Village Hall	TRANSFER	£750.00	SODC Public Enquiry
19/08/2015	Berinsfield	473	£1,105.80	July Grass cuts

19/08/2015	SODC Community Centre	475	£115.00	Uncontested Election fee
19/08/2015		476	£10.00	Room hire Rospa playground
19/08/2015	Playsafety Ltd	477	£181.20	inspections
28/08/2015	A.Crockett	SO	£200.00	Litter picking Aug
28/08/2015	K. Smallbone	474	£30.00	War Memorial Garden Aug
28/08/2015	J. Welham	SO	£782.00	Aug Salary
			<u>£3,173.28</u>	

Approved.

To Note receipts – None.

8.1 Quotations/Grants received for review/approval.

None.

8.2 Youth Club – request for funds towards refurb, review costs.

Defer to a PC meeting October as information not yet ready.

8.3 PC reserve funds – 1 year deposit matured review where to reinvest.

Clerk suggested that we spend some of this reserve on small projects or hold it in the current account For Traffic measures when costs are known.. The Chairman asked the Councillors think of small projects that will enhance the village and to discuss at the next PC meeting.

8.4 Change of Signatory Form from CCLA – to add signatures of other Parish Councillors to existing signatories J. Welham and D. Hadaway on the Allotment Account. Signatures added Robin Peirce, Geoff Botting, David Booth, Malcolm Smith, all agreed.

9. Oxfordshire CC Household Waste Recycling Centres – proposal to reduce sites, PC response.

The Chairman felt that the PC should strongly object to this proposal as losing the Oakley Wood facility would result in more fly tipping. The PC will request that our County Council lobbies regarding this supporting the PC's strong objections. There are other strategies that could be deployed to raise funds such as having a sales/totting area like Devon County Council run at their sites, or make a small entry charge of 50p per visitor, this would generate enough revenue to make closure unnecessary.

Clerk to draft a letter and circulate it to Councillors before sending, deadline is 5th October 2015.

(Councillor Lewin left the meeting 9pm.)

10. SODC Open Space Audit – review and agree response.

The PC agreed to reply stating that Woodcote already have a Neighbourhood Plan as per the Localism Act. The PC prefer to work at a local level and not a District Level and will work with Developers of designated sites for development to obtain funding for local facilities as required.

Clerk to draft a response.

11. Risk Management Report – Review for year 2015/16

The document had already been circulated. Changes agreed, to add the name of the Councillor designated for internal controls, Cllr. Smith. Clerk to check the Fidelity Insurance. Council agreed the document.

12. Other Committee Reports

Village Hall Management Committee

Cllr Booth Reported,

At the last meeting Cllr Botting has agreed to be Chairman of the VHMC.

Minutes circulated.

Village Green Committee

Meeting next Monday 24th.

Traffic Group

Cllr Botting report.

Some difficulties in obtaining a contact at OCC Highways to discuss the proposals, have finally got a reply from Mark Francis. It is felt that he may not be the final decision maker however it will be a starting point. Cllr. Botting and Cllr. Smith to arrange to meet him at OCC offices week commencing 7th September.

Neighbourhood Planning Group

Cllr. Botting will host a visit from the Japanese Association, this will be on 24th September.

The response to the question of funding for a revision to the NHP has been answered.

SODC understanding of the regulations and guidelines is that a review of a neighbourhood plan would be treated in the same way as a first submission so far as procedures are concerned. The Parish Council would again be responsible for undertaking the work on this with the Council responsible for organising submission consultation, examination and referendum. This does not really cover who funds this.

13. Other Matters for Chairman

The meeting with John Howell MP is agreed as 22nd September, several Councillors can attend.

Clerk to circulate draft agenda from the ideas put forward by councillors.

The Chairman advised that the annual SODC Town and Council meeting in November will clash with The PC meeting. Attendance to be discussed nearer the date.

14. Correspondence

None.

15. To note date of the next PC meeting: Parish Council Meeting Wednesday 2nd September 2015.

Signed..... Date

Meeting closed at 9.20pm

