

WOODCOTE PARISH COUNCIL

MINUTES of the Parish Council meeting held in the Function Room, Village Hall, Woodcote
Wednesday 21st September 2016 7.30pm.

PRESENT	Chairman	Mr. R. Peirce
	Vice Chair	Mr. G. Botting
		Mr. M. Smith
		Mr. R. Lewin
		Dr. P. Sudbury
	Parish Clerk	Ms. Jenny Welham

Present: County Councillor K. Bulmer, District Councillor D. Nimmo-Smith

1. To receive apologies for absence.

Mrs. D. Hadaway, Mr. A. Crockett, Mr. B. Williams, Mr. D. Booth, Mrs. S. Mcgurk.

2. To Receive declarations of interest.

None.

3. **Public Forum:** Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.

2 residents from Bridlaepath re the T.A. Fisher proposed development.

4. To approve Minutes of the Parish Council Meeting held on 7th September 2016.

Approved as true record.

5. Matters arising from those Minutes not on the agenda elsewhere.

Cllr. Smith asked if the Clerk had any response from Environmental Health re Birchen Copse roadway construction. Clerk confirmed no reply as yet.

6. Planning Applications

No new applications for consideration.

6.1 Applications Granted by SODC:

None.

6.2 Applications Refused by SODC

Appeal for planning application P/15/S3857/FUL 60 The Dell, Whitehouse Road, Woodcote, RG8 0SA.

The appeal was dismissed.

County Councillor Kevin Bulmer was invited to report.

He advised that the County and District councils had both now had their reports back from consultants regarding Unitary structure. Both had identified savings could be sought. No decisions as yet have been finalised how the structure will be formed. He will update as soon as he knows.

The Clerk asked him about the best way to get potholes reported, he advised use "Fix my Street". He will look into Bridlepath as some potholes had been sprayed with white lines, but nothing done. This means they had been inspected.

He then left the meeting.

District Councillor David Nimmo-Smith was invited to report:

The Chairman firstly thanked him for his report and stated it was detailed and contained a lot of good information.

Cllr. Nimmo-Smith advised that SODC had already started looking into next year's budgets. Neighbourhood plans will be refreshed due to the SODC Local Plan 2032, he has no detail if funds will be available for the refresh process. He also stressed that a Neighbourhood Plan is not necessarily complete protection from any development.

The Chairman advised that Woodcote NHP will be refreshed and land use will be fully looked at including, education, retail, open green space etc. not just property development.

The Council challenged SODC figures in the Local Plan, it is likely that SODC will need to re scrutinize their figures.

6.3 Other Planning Matters

TA Fisher proposal circulated to residents of Bridlepath.

Some of the Councillors confirmed that T.A. Fisher had also written to them with the proposal, the Clerk had also received a letter.

The document circulated appears to ignore that Woodcote has a made Neighbourhood Plan and that due to the SODC revised Local Plan to 2032 will mean that the Neighbourhood plan will also need to be revised.

The Chairman invited the two residents present to speak.

Both residents expressed concerns regarding the large size of the proposal and that there is only one entrance and exit point, they felt this was over development. Also concerned about the effect of traffic on Bridlepath and surrounding junctions they were surprised that more residents of Bridlepath had not attended.

The Chairman proposed that the PC respond strongly objecting to the T.A. Fisher proposal which is in serious conflict with the made Woodcote Neighbourhood Plan. Council agreed. Clerk to send reply to T.A.Fisher.

Two members of public left the meeting

7. Finance To approve payments, note receipts.

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
21/09/2016	BDO LLP	581	£360.00	External Audit
21/09/2016	K. Smallbone	582	£30.00	September War Mem Garden
21/09/2016	Berinsfield Community Business	583	£822.00	August grass cutting
28/09/2016	Mrs. L.Crockett	SO	£200.00	Litter Picking September
28/09/2016	J. Welham	SO	£813.14	September Salary
29/09/2016	British Telecom	DD	£87.32	August Rental & BB
			£2,312.46	

Payments Approved.

Receipts Noted.
2nd Half Precept Budget £29,551.00
CCLA Public Sector Deposit Interest £22.52

7.1 Quotations/Grants received for review/approval.

Quote for Outdoor Table Tennis Table & Base

The Cost of the Outdoor Table Tennis table is confirmed at £1200, plus £600 delivery.

Quotations for the base are £1750 and £1450.

The Clerk advised that Sec 106 funds had been obtained for the Table which will cover the table cost but not the base. There are Sec 106 funds on the Mowforth House development that could be applied for. The Council agreed that the Clerk should apply for the funds.

Also Quotes for the extension of the current Basketball Court had been received. Before a decision is made on these Clerk to forward to Cllr. Smith to check and the PC will make a final decision at the next PC meeting.

Email from Langtree School re quote for Access Road.

The Business Manager, D. Challis had emailed the Clerk as well as the Community Centre and

Library to ask if any funds could be given towards the overall cost of £4000 to resurface the road.

The Parish Council looked at the current budget and could not release any funds. The Clerk to advise Langtree Academy.

8. Annual Audit Review from External Auditors.

The External Auditors had sent their reply to the Clerk and there were not queries on the Audit or Annual Return.

The Chairman agreed the Annual Return to be made available for public, the Clerk has posted the notice.

9. Woodcote Neighbourhood Plan – next stage review following SODC Local Plan to 2032.

The Chairman Council proposed to ask the Neighbourhood Plan Advisory Group to begin work on the revision of the Woodcote Neighbourhood Plan and also that Cllr. G. Botting should be Chairman of this Group.

The Parish Council seconded this proposed and it was resolved.

10. Other Committee Reports

Village Hall Management Committee

Cllr. Botting reported that the VHMC had been advised that the PC support the project and plans for upgrading the Hall. The VHMC Chairman wrote to the Festival Committee thanking them for their hard work and contribution.

The Parish Council Chairman also would like to record his and the entire Parish Council's thanks to the Festival Committee for the work and successful running of the Festival.

Traffic Advisory Group

The meeting was cancelled awaiting the preliminary design for the Pedestrian Crossing and update from OCC regarding the speed humps. When this information is received they will hold a meeting.

No other committee reports.

11. Other Matters for Chairman

Cllr. Botting had received an email from Cllr. Booth (who is on holiday for this meeting) requesting some clarification in regard to the Allotment Stewardship Committee and the Allotment Trustees meetings.

There is a meeting in October and this will be the Allotment Stewardship Committee with plot holders and a member of the Parish Council and was assumed to be the Annual Allotment meeting for Woodcote Parish Council.

The Clerk explained that historically this had been called this but that this meeting is really the Allotment Stewardship Committee's meeting with plot holders with a representative from the Parish Council. She stated that this point had been raised at the last meeting in October 2015.

The Parish Council collectively as "Allotment Trustees" hold an Annual Allotment Trustees meeting. The PC agreed that they need to hold an Annual Allotment Trustees meeting and invite the Allotment Committee to the Trustees Annual meeting and this meeting should be separate from a PC meeting and final Allotment Accounts (content to be agreed by the PC) to be available at this meeting.

12. Correspondence

None

13. To note date of the next PC meeting: Parish Council Meeting Wednesday 5th October 2016.

Meeting closed at 9.20pm

Signed.....Date.....