

# WOODCOTE PARISH COUNCIL

**MINUTES** of the Parish Council meeting held in the Function Room, Village Hall, Woodcote  
Wednesday 28th November 2018 at 7.30pm.

**PRESENT**

Chairman	Mr. R. Peirce.
Vice Chairman	Dr. G. Botting
	Mr. D. Booth
	Mr. A. Crockett
	Mr. M. Smith
	Dr. P. Sudbury
	Mrs. J. Farmer
Parish Clerk	Ms. Jenny Welham

**1.0** To receive apologies for absence  
District Councillor David Nimmo-Smith.

The Chairman advised that Cllr Brian Williams had sent in his resignation effective immediately. He read the content to the members. He expressed his sadness at this decision and will arrange a meeting with Brian to see if he is willing to continue to help with any of the matters he was progressing for WPC.

Cllr. Sudbury also expressed his concern that members should be able to feel comfortable to challenge matters without fear and that challenge was healthy and promoted ideas. Cllr. Farmer expressed although new to the WPC that she felt there should be more collaboration. The Chairman noted their comments and agreed, but also stated that at times there will be matters where overall agreement may not be achieved.

**2.0** To receive Declarations of Interest  
None.

**3.0 Public Forum:** Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.  
None present.

**4.0** To approve Minutes of the Parish Council Meeting held on 7th November 2018.  
Correction to first paragraph page 61, John Howell did not agree to write to Ricardo Rios, Clerk to remove this sentence. Following this correction,  
Minutes Approved as a true record.

The Minutes Budget Meeting 13<sup>th</sup> November where approved as a true record.

**5.0** Matters arising from those Minutes not on the agenda elsewhere. – None.

## **6. Planning Applications**

No new applications for consideration.

### **6.1 Applications Granted by SODC:**

P18/S3091/HH Application proposal, including any amendments; Erect front single storey extension and single storey rear extension. As amended by plans received 5 November to show position of existing rooflight. Site Location : 9 West Chiltern Woodcote RG8 0SG.

P18/S3153/HH Application proposal, including any amendments Conversion of loft space into bedroom and bathroom with the addition of two dormer windows and a window to the rear elevation. Change of rear ground floor window and door to double patio doors. (As amended by plans received 2018\_10\_01 to remove rear first floor window, alter position and design of fenestrations at ground floor to the rear and to alter position of dormer windows to the front elevation to separate them further) Site Location : 21 Whitehouse Road Woodcote RG8 0RX.

P18/S2634/HH Application proposal, including any amendments; Proposed two-storey rear extension, front porch and replacement garage Site Location : Black Lion Cottage Greenmore Woodcote RG8 0RD.

P18/S3289/HH Application proposal, including any amendments; Single storey rear house extension. Demolition of existing conservatory. Site Location 9 Croft Way Woodcote RG8 0RS.

## **6.2 Applications Refused by SODC**

None.

## **6.3 Other Planning Matters**

The Clerk advised that, CERTIFICATE OF LAWFUL DEVELOPMENT FOR: Minor roof conversion to incorporate a dormer for additional head room. AT: 6 Wood Green Woodcote RG8 OQQ. REF: P18/S2817/LDP.

Has been withdrawn.

Cllr. Botting advised that the SODC New Local Plan will go to Scrutiny Committee for review 13<sup>th</sup> December, it will then go to Cabinet 18<sup>th</sup> December and Full SODC Council meeting 20<sup>th</sup> December. He felt that the WPC should attend and speak at these meetings on the SODC Local Plan. All agreed. Clerk to request that WPC speak at all three of these meetings, time allocated is 3 minutes.

## **7.0 Finance**

List of payments  
9/11 to  
30/11/2018

Date Paid	Payee Name	Ref	Amount Paid	Transaction Detail
21/11/2018	K. Smallbone		809	£30.00 War Memorial Nov
21/11/2018	R. Farmer		810	£241.64 Tools Conservation Grp work.
28/11/2018	L.Crockett		SO	£200.00 Nov litter picking
28/11/2018	J. Welham		SO	£837.55 Nov salary
28/11/2018	Woodcote VHMC	TRANSFER		£80.75 Room bkgs Nov WNPAG
28/11/18	R. Peirce		811	£120.00 Annual expenses
30/11/2018	British Telecom		DD	£112.51 Monthly BB & Line
				£1,502.45

## **APPROVED**

### **7.1 Quotations/Grants received for review/approval.**

Quotation from Kings Tree Services Ltd. £280.00 for hedge cutting back along part of Greenmore. WPC Approved.

Quotation from D. J. Scott Electrical to replace failed emergency lights £190.00 WPC Approved.

Quotations for Replacement Boiler in Village Hall Function Room  
CMC Heating Services £2600.00  
Premier Heating Solutions £1837.80  
WPC Approved the Premier Heating Solutions quotation.

**8.0 Budget for FY 2019/2020** – to agree and sign off final budget.

The Clerk had circulated the Draft Budget (2) and the Minutes of that meeting following the changes made at the Budget meeting on the 13<sup>th</sup> November.

The budget figures were agreed and a precept amount of £77676.00 for FY 2019/20.

The Chairman completed and signed the Precept request form from SODC to be submitted by the Clerk. The Form was checked and agreed by two members.

**9.0 CIL Policy** – review

The Policy document was reviewed and WPC agreed. The Appendix 1 (the process) to be written and presented for approval at a future WPC meeting early next year.

**10. Reports from Other Village Groups**

Village Hall MC. – Projecting a small loss in the accounts for year end, although they will show profit as grants received will not be spent on projects until the new financial year.

Traffic Advisory Group – The zebra crossing connection to electricity supply still awaited, OCC are chasing this up.

Woodcote Neighbourhood Plan Group – Meetings with landowners are ongoing and will continue for a few months.

Village Green – the Zip wire in the play area has now been replaced.

**11. Communications** – review current matters.

Cllr. McGurk will write an article for the Correspondent to encourage residents responses to the SODC Local Plan and publicise the links. The article will also ask the residents what other project/improvements they feel they need in the village.

**12. Other Matters for Chairman**

The replies to the Friends of Greenmore email were reviewed and agreed. The Clerk to send the reply and apologise for the delay due to meeting date changes.

The Clerk asked what the next steps for the Smart Water should be and requested help with the project. The crime figures for Woodcote would help to find out which area to offer the 40 units to. Clerk to check with Barbara Taylor Thames Valley Police.

**13. Correspondence** – to consider & review any received.

Mr. Horne from Wayside Green had requested if he could have two self seeded trees alongside his property removed if he paid the tree surgeon, he had handed a quotation to the Clerk. WPC agreed on the provision that they are not protected.

**14. To note date of the next PC meeting: Parish Council Meeting Wednesday 19<sup>th</sup> December 2019.**

