

# WOODCOTE PARISH COUNCIL

**MINUTES** of the Parish Council meeting held in the Function Room, Village Hall, Woodcote  
Wednesday 2<sup>nd</sup> November 2016 7.30pm.

**PRESENT**

Chairman	Mr. R. Peirce
Vice Chair	
	Mrs. D. Hadaway
	Mr. A. Crockett
	Mr. M. Smith
	Mr. B.. Williams
	Dr. P. Sudbury
	Mrs. S. McGurk
	Mr. R. Lewin
	Mr. D. Booth
Parish Clerk	Ms. Jenny Welham

1. To receive apologies for absence.  
Dr. G. Botting.

2. To Receive declarations of interest.  
Cllr. Crockett declared interest in Planning App. P16/S3306/O.

3. **Public Forum:** Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.  
None present.

4. To approve Minutes of the Parish Council Meeting held on 19<sup>th</sup> October 2016.  
Approved as true record.

5. Matters arising from those Minutes not on the agenda elsewhere.  
The Chairman wished to thank Cllr Botting for his outstanding work on the submission from the PC to the planning application P16/S3267/O relating to 14 Bridle Path, Woodcote. All agreed.

Cllr. Smith raised the matter of the Table Tennis Table base which had been installed by the contractor. The Village Green Committee Chairman had arranged this due to a misunderstanding. The matter was dealt with by the Vice Chairman on the day and the VGC are drafting a process document to detail the flow when quotes and works need to be carried out that the PC are funding. The draft document is awaited.

## **6. Planning Applications**

P16/S3306/O (Outline) : Major Proposal: Outline planning application for the erection of up to 65 homes, access, parking, landscaping, open space, play area and associated infrastructure, including removal of existing paddock structures. All matters reserved except for access. Address: Land South of Bridle Path Woodcote.

Cllr. Smith shared some points to be considered when the PC review this application to determine a decision which will be discussed at the PC meeting 16<sup>th</sup> November 2016. The Clerk has confirmation that the requested extension has been agreed.

Cllr. Smith will circulate points and recommendations to Councillors for review prior to the meeting on 16<sup>th</sup> so they can come prepared.

P16/S3374/HH (Householder) Proposal: Kitchen and entrance extension  
Address: 3 Bensgrove Close Woodcote RG8 0SJ.  
PC recommend Approval.

### **6.1 Applications Granted by SODC:**

None.

### **6.2 Applications Refused by SODC**

None.

### **6.3 Other Planning Matters**

Tom Wyatt SODC Planning Officer had sent an email in respect of the Old Reservoir site in response to the PC's comments;

The PC agreed to most of the points raised and asked the Clerk to send their reply as follows,

The Traffic Calming was included in the original application plans. The extra traffic generated by this development will deem it necessary to have some calming in place the PC see no reason for this to be removed.

The social Housing mix as you suggest will be looked at, the PC feel that the mix is not even and that not all the 1 bed properties should be social housing, they support any endeavours that will give a more balanced mix.

The PC support the use of natural materials as you suggest.

The Chairman updated the Council on a meeting held with himself, Cllr. Botting and the new Bursar of the Oratory School. The meeting was very positive, the Oratory are still reviewing their approach to the development of Chiltern Rise and will keep the PC informed. They also want to be involved with the village and are looking at various ways to improve this.

### **7. Finance** To approve payments, note receipts.

Date Paid	Payee Name	Ref	Amount Paid	Transaction Detail
27/10/2016	J. Welham	593	£76.89	Expenses
29/10/2016	British Telecom	DD	£96.63	Monthly line & BB Oct
02/11/2016	Higgs Printing Ltd	594	£56.00	Banner for Neighbourhood Watch
02/11/2016	Michael Wheat	595	£508.00	Design for Library car park
02/11/2016	Graffiti Removal Ltd	596	£234.00	Removal from Rear of bus shelter
		Total Paid	£971.52	

Approved.

Noted no Receipts.

### **7.1 Quotations/Grants** received for review/approval.

The Clerk advised that the letters sent to the 4 residents of Folly apartments regarding the hedge had not as yet received a response. It was agreed that Cllr. Williams would visit and speak to one of the residents to try to obtain the name of the Management Company.

### **8. Transfer of Woodland from Millgate Homes to PC** – review transfer documents from Blandy & Blandy and execute.

It was agreed to pass the Title document to Cllr. Smith as he has been involved in the Woodland project. Cllr. Smith to check the title and the PC will execute at the next meeting providing there are no queries, or unacceptable covenants.

### **9. Other Committee Reports**

Primary School – Cllr. Hadaway reported that the school was nearly up to capacity. She has attended several Governors meetings and there are no issues. Helena McBride is the new Chair of the Governors. They had spoken about Academy during the summer but this topic has not been raised since then.

Village Hall MC – meeting next Monday.

Cllrs. Smith advised that he and Cllr. Botting have met with the Architect regarding the refurb of the hall and he is carrying out the design work FOC. However when technical drawings are to be drawn he will have to charge for these.

Village Green – Cllr. Booth reported

The VGC had some concerns that they had not been advised that the PC had dismissed the idea of a bund using the soil when the basket ballcourt is extended. Cllr. Smith advised that he had spoken to Ken Ison regarding the bund.

The VGC are drafting a process (see Agenda Item 5).

The VGC felt that vandalism does seem to occur on a Monday and Tuesday. The Chairman suggested this is likely as it is very quiet on those days. Also the Black Lion is closed on Mondays so some youths congregate in the Bus shelter unobserved.

Police – no new issues.

Youth Club – meeting next week.

Traffic Group – The Clerk reported,

The design for the Pedestrian Crossing with the changes that the PC requested has been submitted to OCC Highways Officer Mark Francis. He had telephone the Clerk and pointed out some anomalies regarding the siting of the crossing in relation to the junction with South Stoke Road. He advised that he will contact Glanville with his points.

OCC Lighting have yet to reply with their recommendations for the LED lights, Clerk has chased this up.

Neighbourhood Planning Advisory Group – the Chairman reported,

The Group has reformed and held its first meeting last Thursday. Dr. G. Botting was elected as Chairman on the Group. They group will be putting an article in the December Correspondent to involve the residents and invite participation of people with the skills required in some areas.

### **10. Other Matters for Chairman**

Cllr. Crockett reported that he and his wife had carried out a Litter Picking session along the Reading and Oxford Roads.

Although this had been promoted on Social Media the response was poor. They had found some bags of builder's waste in the ditch along Reading Road which had been reported to Biffa.

The Chairman asked if the Clerk had organised the wreath for Remembrance Sunday, the Clerk advised she will organise it. The Chairman may be away that weekend so will ask the Vice Chairman if he can attend on behalf of the PC.

**11. Correspondence**

Letter from South and Vale Carers Centre requesting a donation for their support work to young carers. The letter stated that they had supported 2 carers in Woodcote last year. Currently there are not funds to give a donation. Cllr. Lewin suggested that the PC may need to review their process regarding donations.

**12. To note date of the next PC meeting: Parish Council Meeting Wednesday 2<sup>nd</sup> November 2016.**

*Meeting closed at 9.20pm*

Signed.....Date.....