

# WOODCOTE PARISH COUNCIL

**MINUTES** of the Parish Council meeting held in the Function Room, Village Hall, Woodcote  
Wednesday 3<sup>rd</sup> October 2018 at 7.30pm.

**PRESENT**

Chairman	Dr. G. Botting Mr. D. Booth Mr. A. Crockett Mr. M. Smith Mr. B. Williams Dr. P. Sudbury Mrs. S. McGurk ( <i>arrived at 20.05</i> ) Mrs. J. Farmer
Parish Clerk	Ms. Jenny Welham

1. To receive apologies for absence  
Mr. R. Peirce.

2. To receive Declarations of Interest  
None.

3. **Public Forum:** Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.  
Two members of the public present. Mr. Bray asked if the NHP2 Advisory Group had restarted, as he wishes to have a meeting re his site. The Site evaluation group had met on 28<sup>th</sup> September and the Chairman suggested Mr. Bray get some dates from the relevant parties who will accompany him, so a meeting date can be set up.

Mr. Bray expressed his frustration and disappointment with SODC Planning and District Cllr. D. Nimmo-Smith. He felt their figures were contradictory. The Chairman sympathised and explained that the PC have the same frustrations with SODC Planning.

Mr. Bray had received a letter from SODC which he requested be published in the minutes but the PC cannot publish letters addressed to private individuals.

4. To approve Minutes of the Parish Council Meeting held on 19<sup>th</sup> September 2018.

Corrections to Agenda item 6.3

Change Advisory Group to Site Evaluation Group.

Sentence referring to CIL policy change to add "a policy Statement is awaited from SODC/OCC.

Addition to Agenda Item 11

Add that Cllr. Smith expressed his appreciation and thanks to the Village Fete Committee for their hard work and commitment in organising the Fete this year.

Minutes then Approved as a true record.

5. Matters arising from those Minutes not on the agenda elsewhere.  
None.

**6. Planning Applications**

P18/S3091/HH (Householder) Other Proposal: Erect front single storey extension and single storey rear extension. Address: 9 West Chiltern Woodcote Reading RG8 0SG.

The PC have no objections.

P18/S3153/HH (Householder) Other Proposal: Conversion of loft space into bedroom and bathroom with the addition of two dormer windows and a window to the rear elevation. Change of rear ground floor window and door to double patio doors. Address: 21 Whitehouse Road Woodcote RG8 0RX.

The PC have no objections.

### **6.1 Applications Granted by SODC:**

P18/S2616/HH Application proposal, including any amendments :  
Erection of a part single, part two-storey rear extension to include the demolition of existing small side extension. Addition of pitched roof and render to the smaller existing garage and conversion of the larger existing garage into an annex. Site Location : 28 Whitehouse Road Woodcote RG8 0SA

### **6.2 Applications Refused by SODC**

P17/S3701/O Application proposal, including any amendments :  
Outline planning application for the erection of 19 residential dwellings (use class C3), vehicular access from Wood Lane, associated parking, landscaping, open space and drainage works. (As amended by drawings and technical information received 28 November 2017, 5 April 2018, 1 May 2018 and 28 August 2018).  
Site Location : Land at Wood Lane Woodcote

### **6.3 Other Planning Matters**

Cllr. Williams had circulated an email regarding Goring Parish Council's current situation with their Neighbourhood Plan, which is experiencing some issues, he suggested members be aware for NHP2.

## **7. Finance**

Woodcote Parish Council payments 28/9 to 4/10/2018

<b>Date Paid</b>	<b>Payee Name</b>	<b>Ref</b>	<b>Amount</b>	<b>Transaction Detail</b>
28/09/2018	Community Centre	795	£1,000.00	Annual Grant Monthly line &
01/10/2018	British Telecom	DD	£85.99	BB
01/10/2018	NationalCLT Network	794	£49.00	Registration External audit
01/10/2018	Moore Stephens	798	£564.00	fee Deposit for website
03/10/2018	Oxford IT Solutions	796	£337.50	contract Insurance
03/10/2018	Came & Company	797	£2,626.65	renewal Web Mntnc 1 Jul to 30
03-Oct	Prospect Studio Ltd	799	£85.00	Sept
			£4,748.14	

### **Approved**

**Receipts** Noted £36.27 interest on deposit account.

**7.1 Quotations/Grants** received for review/approval.  
None.

## **8. Reports from Other Village Groups**

Village Hall Committee – currently working on upgrading the lighting in the Main Hall, D.J. Scott has been asked to quote.

Village Green – During the Fete a resident donated an oak sapling approximately 7ft high. As this could not be put into a car the sapling was left at the rear of the allotments for the VGC to plant. Unfortunately it has since gone missing assumed removed by somebody.  
Target wall has been installed on Folly Field.

Traffic Advisory Group – The Zebra Crossing work is progressing well. The road will close on 15<sup>th</sup> October for resurfacing of the roadway from the Junction Goring Rd, South Stoke Rd, Reading Rd and up to the Red Lion pub.

Youth Club - the YC Committee need to see a copy of the Draft Agreement between them and the Village Hall MC. Cllr. Williams to present this, it was agreed that a paragraph should be added to the Agreement acknowledging the history and expressing that the PC fully support the youth club.

The club continues to be busy on Monday and Tuesday evenings with high attendance. More Volunteers are needed. The Chair suggested that the YC put something in the Correspondent.

Primary School – Have had a visit from Ofsted, report awaited.

Neighbourhood Plan Advisory Group

The two sub groups, Housing Needs Analysis, will meet Thursday week and Site Evaluation met last Thursday 28<sup>th</sup> Sept. The site list was reviewed again and no sites have been selected yet. The selection criteria must be kept up to date with the NPPF.

## **9. Communications**

Clerk will put on Facebook the refusal notice for P17/S3701/O Wood Lane Site.  
The road closure of Goring Road on 15<sup>th</sup> October will also be put on Facebook.

## **10. Other Matters for Chairman**

The Draft CIL procedure has been circulated and to date no councillors have responded. Cllr. Williams requested that this be an agenda item at the next meeting for review.

The gap in the hedge to the front of the chip shop where people cross on the bend which is dangerous, possible fencing the gap was discussed and the Clerk had circulated a quote for this work.  
Cllr. Williams and the Clerk to review and discuss with relevant parties and report back.  
Cllr. McGurk asked if there would be road signage warning drivers that there was a Zebra Crossing. There will be no signs as on a 30mph limit road they are not required. It was suggested that the PC review this once the crossing is in place.

## **12. Correspondence**

Letter from Mr. I. Potter regarding the Zebra Crossing. His points were discussed and Cllr. Smith to draft a reply.

District Cllr. D. Nimmo-Smith arrived at the meeting. He checked that all members had received his email with his report, which they confirmed.

He advised that SODC are looking at their CIL procedure as they collect the 75% revenue and they want to ensure that the County Council use funds from developments within Woodcote for Woodcote or the surrounding area and not in towns such as Banbury. SODC are working on a mechanism for this and want to make sure it is transparent.

Cllr. Nimmo-Smith advised that he has some funds for his parishes approximately £10K for 10 parishes. The PC to put in an application.

The Chairman outlined to him the PC frustrations with SODC Planning Policy Team in particular Ricardo Rios and Holly Jones.

He detailed that they do not respond to any questions or queries raised by the PC and that the PC have put in a FOI request for the methodology behind the “sense” check SODC carried out to arrive at the allocated numbers.

The Chairman reiterated that the SODC Planning Policy team have not recognised that Woodcote is constrained by the AONB, but have recognised this in neighbouring villages in the AONB, and have allocated more dwellings to Woodcote, the number difference being 30.

Cllr. Nimmo Smith said he will arrange to meet with Ricardo Rios and Holy Jones to find out more about this matter.

**13. To note date of the next Parish Council Meeting: Wednesday 17<sup>d</sup> October 2018.**

*Meeting closed at 9.10pm*

*Signed ..... Date.....*