

WOODCOTE PARISH COUNCIL

MINUTES of the Parish Council meeting held in the Function Room, Village Hall, Woodcote Wednesday 4th July 2018 at 7.30pm.

PRESENT

Chairman	Mr. R. Peirce
Vice Chair	Mr. G. Botting
	Mr. A. Crockett
	Mr. M. Smith
	Mr. B. Williams
	Dr. P. Sudbury
	Mrs. S. McGurk
	Mrs. J. Farmer
Parish Clerk	Ms. Jenny Welham

1. To receive apologies for absence

Mr. D. Booth, Mr. D. Nimmo-Smith District Councillor

2. To receive Declarations of Interest.

None.

3. **Public Forum**: Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.

Mr. L. Wooley arrived during the meeting.

4. To approve Minutes of the Parish Council Meeting held on 20th June 2018.

Approved as a True Record.

5. Matters arising from those Minutes not on the agenda elsewhere.

None.

6. Planning Applications

P18/S2003/HH (Householder) Application Type (see definition over): Other

Proposal: Proposed front and rear single storey extension. Address: 96 Wayside Green Woodcote RG8 0QJ.

Parish Council have no objections.

6.1 Applications Granted by SODC:

P18/S1429/HH Application proposal, including any amendment. Demolition of north side and wing of the main house (excluded from previous application - now consented) and the reconstruction of the building to include Drawing room and Master suite. Site Location : Langtree House Red Lane Woodcote RG8 0PA.

6.2 Applications Refused by SODC

None.

6.3 Other Planning Matters

Cllr. Smith updated the PC regarding Chana Stores and the Beauty business, the proprietor of the business is going to continue and the owners of the store will be applying for Planning permission to convert their garage to the side of the property to accommodate the beauty business.

The Clerk updated the PC regarding the enquiry to SODC Planning Enforcement about the picnic tables outside the Fish & Chip shop on Goring Road/Wood Lane. The reply is below;

I have now had an opportunity to review this case. I visited the site on 20th June 2018 and observed the forecourt and picnic tables. I have also made enquiries with the Land Registry which confirmed that the forecourt is owned by the proprietors of the fish and chip shop and in the Council's opinion forms part of the planning unit.

It is the opinion of the Council that no breach of planning has occurred. There would be nothing to prevent patrons from standing outside the fish shop to wait and/or consume their food were the two picnic table removed. The parking habits of van-driving patrons cannot be regulated via planning.

The proprietors of the fish and chip shop may respond positively to dialogue, and may be willing to encourage their patrons to utilise the rear parking space rather than parking on the roadside. They may also be willing to discourage local school children from anti-social behaviour on/outside their premises.

Please do let me know if you have any other questions. I now intend to close this enforcement investigation.

This reply has been sent to Mr. Sherwood the resident who lives opposite the shop as he had sent in several complains referring to the picnic tables, the parking on Goring Road and the gap in the hedge which encouraged people to cross the road at a dangerous point and use the gap for access.

The PC requested that the Clerk write to the owners of the Shop encouraging them to ask people to park to the rear of the premises and if they could close the large gap in their hedge to avoid the Langtree School pupils crossing at this point to access the shop via this gap.

7. Finance To approve payments, note receipts.

Date Paid	Payee Name	Ref	Amount Paid	Transaction Detail
01/07/2018	Blandy & Blandy LLP	770	£480.00	Tidmore pool Prof fees
02/07/2018	British Telecom	DD	£90.26	Monthly line and BB
03/07/2018	Prospect Studio Ltd	771	£127.00	Web Mntnc & hosting
			£697.26	

APPROVED

Noted Receipts

Deposit Account interest £30.08.

7.1 Quotations/Grants received for review/approval.

Estimate for Work at Greenmore Ponds for Boardwalk work in the leased Thames Water section of the land £1835.53.

Mr. Wooley explained some of the detail and the Clerk advised that this cost would come from the £6000 funds received from Thames Water for work in this area. The PC agreed to this.

The matter of a dead tree in this area was also discussed, Mr. Wooley to inspect and report back to the Clerk.

Mr. Wooley left the meeting.

7.2 Budget FY2018/19 – review 1st Quarter.

The first quarters report had been circulated there were no major concerns, all running to budget.

The funds received from Thames Water are shown under Misc Income, the expenditure will be coded under Village Maintenance.

8.FOI Request – review.

The reply to the FOI request was reviewed for completeness and accuracy. The PC agreed the content, the Clerk to send reply.

The PC discussed the process of responding to FOI requests and that an hourly charge can be made to the requestor for the work required to gather information for replies. The Clerk to check with ICO the regulations and amount of hourly charge that has been set and report back.

9. Risk Management – review

The 2018/19 Risk Management Statement was reviewed and agreed.

10. PC Standing Orders – review 2018 changes

The new Model Standing Orders from NALC had been circulated and the Clerk drew attention to the major changes. Clerk to update the Model Standing Orders to localise to Woodcote Parish Council and circulate for final approval at the next PC meeting.

11. Reports from Other Village Groups

Youth Club – the next Committee meeting is 11th July.

Village Hall MC – Have great concern over the damaged screen in the Function Room and wish this to be investigated with all parties associated with use of the room. An insurance claim has been raised and the replacement will need to be housed in a protective casing.

The next project under review is the pathway from the new Zebra Crossing on the Goring Road to run across the green and along the rear of the Village Hall, and to make a separate area for the Pre School for outdoor activities. The detail of the project such as materials and timescale yet to be finalised. The Chairman advised that the VHMC will need to check the regulations around enclosing permanent spaces on public greens as this had been explored in the past and was not allowed. The VHMC will work with the Village Green committee regarding this project.

The final half of the grant funds for the refurbishment of the Function Room and the Pavilion Room storage have been claimed from SODC. Next committee meeting is 9th July.

Zebra Crossing – following meeting on site with OCC Officers the crossing is proceeding.

White markings have been made marking parts of the area for the crossing.

The road will need to be closed during some of the work with temporary traffic lights. The work is hoped to commence in September as there is a 3 month lead time for road closures. It was agreed that the Traffic Advisory Group should resume their meetings to start to review further projects that were listed for traffic calming around the village.

12. Communications – review current matters.

Cllr. McGurk apologies for not getting an article into the July Correspondent but due to her moving house she was rather busy. She will ensure an article is included on the Zebra Crossing for the next issue. Ongoing updates to Facebook page by the Clerk and Cllr McGurk puts these onto Wonderful Woodcote.

13. Other Matters for Chairman

Cllr. Williams advised that SODC officers had given an update regarding CIL Funds and a policy should be issued within the next two months. The Clerk to request that District Councillor D. Nimmo-Smith gives information regarding this when he attends the PC meeting on 18th July.

The Chairman updated the meeting regarding his visit to the Oratory Function that he had attended. He advised it was an excellent opportunity to improve the relationship between the Oratory School and the Village. He proposed that a visit be arranged for the PC to the facilities on offer at the Oratory.

14. Correspondence

None

15. To note date of the next PC meeting: Parish Council Meeting Wednesday 18th July 2018.

Meeting closed at 9.05pm

