

WOODCOTE PARISH COUNCIL

MINUTES of the Parish Council meeting held in the Function Room, Village Hall, Woodcote
Wednesday 4th October 2017 7.30pm.

PRESENT

Chairman	
Vice Chair	Dr. G. Botting – Chaired the meeting
	Mr. A. Crockett
	Mr. M. Smith
	Mr. B. Williams
	Mrs. S.McGurk
	Dr. P. Sudbury
	Mr. D. Booth
	Dr. P. Sudbury
	Mr. D. Booth
Parish Clerk	Ms J. Welham

1. To receive apologies for absence.

Mrs. D. Hadaway., Mr. R. Peirce

2. To receive Declarations of Interest.

None.

3. **Public Forum**: Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.

None present.

4. To approve Minutes of the Parish Council Meeting held on 20th September 2017.

Correction to 6 Planning P17/S3164/FUL – should read “The PC have no objection in principle”.

Correction to 6.3 Other Planning Matters – should read Chairman, Vice Chairman and Cllr. Smith attended a meeting ...

Then Approved as a true record.

5. Matters arising from those Minutes not on the agenda elsewhere.

Cllr. Smith raised the matter of the Post Office closure. He had approached the Co-op Stores requesting if they would be prepared to have a post office in their new extended store. The reply was disappointing as they declined stating that they would have a space issue. Cllr. Smith has replied suggesting that it would be beneficial and that they would be offering a community service such as their Co-op store in Watlington which does house a post office. He also has emailed MP John Howell on this matter.

The PC agreed that Cllr. Smith should approach Lonsdale Stores to ask if they had any interest in having a Post Office in their store.

Vice Chairman reminded Councillors to look at the large Sycamore Tree outside of 50 Wayside Green so the PC can reach a resolution regarding this matter, Councillors agreed.

6. Planning Applications

P17/S3320/A (Advertisement Consent) Proposal: 1 x internally illuminates fascia, 1 internally illuminate projector. 5 non illuminated panels and 1 internally illuminated logo. Address: Cooperative Stores 2 Bridle Path Woodcote RG8 0SE.

The PC recommend Approval.

P17/S3057/HH (Householder) Proposal: Alterations and extension to include double storey side extension to north east end, new front portico, single storey extension to kitchen wing, alterations to landscape, including relocation of hedges, relocation of garage, relocation of tennis court. Address: Langtree House Red Lane Woodcote RG8 0PA.

The PC recommend Approval.

P17/S2878/FUL (Full Application) **Amendment : No. 1** - dated 25th September 2017

Proposal : Variation of condition 2 (approved plans) to convert approved garage into a playroom and provide additional parking on the frontage of Plot 2 of Planning Permission P16/S2432/FUL. (Site plan amended to previously approved plan received 25 September 2017).

The PC object to the amendment as it does not meet the Neighbourhood Plan policy T8 parking. This will be an issue on Greenmore at this stretch of the road as it is close to the junction with Whitehouse Road and parked vehicles on the road create an obstruction to the carriageway way and vision to the junction

6.1 Applications Granted by SODC:

None.

6.2 Applications Refused by SODC

P17/S1302/HH single storey side extension to add Study and extend Living Room. 2A Wayside Green, Woodcote, RG8 0QJ.

6.3 Other Planning Matters

A Pre Application enquiry for Planning had been send to SODC and they had invited the PC to comment on this.

On examination the PC could find no objections but would expect the new dwelling to fully comply with the Neighbourhood Plan policies.

The PC had received confirmation from Carroll and Partners Surveyors regarding the valuation for the Allotment Plot within the garden of 16 Gap Way. The owners of 16 Gap Way have approached the PC with regard to purchasing the plot. The PC instructed the Clerk to reply to the owners with the valuation.

The Clerk had been in touch with Blandy & Blandy PC solicitors regarding Tidmore Pool and surrounding verge. They had replied suggesting the next steps to take. The PC instructed the Clerk to inform the Conservation Group Chairman Liam Woolley and to ask Blandy & Blandy for an estimate of cost for their suggested action.

Cllr. Smith advised that South & Vales have published a joint housing strategy and he felt that the PC should respond to this. Cllr. Smith will check on the deadline and emailed the details to Councillors.

7. Finance

Payments Approved

Date					
Paid	Payee Name	Ref	Amount	Transaction Detail	
26/09/2017	WHMC	Transfer	£52.00	Room Hire for NHP	
29/09/2017	British Telecom	DD	£81.86	Monthly line & BB	
01/10/2017	Blandy & Blandy LLP	695	£1,440.00	Advice on V.Green for NHP	
01/10/2017	LexisNexis	696	£64.00	Arnold Baker update Journal Penalty Notice late	
02/10/2017	HMRC	697	£200.00	submission	
03/10/2017	Kings Tree Care Ltd	698	£2,304.00	Annual hedges	
03/10/2017	Prospect Studio Ltd	699	£99.00	Web Mtnc 1/7 - 30/9/17	
			£4,240.86		

Noted No Receipts.

7.1 Quotations/Grants received for review/approval.

Quotation from Came & Co. the PC's insurance Brokers regarding the renewal of the PC's insurance policy. They had submitted 3 quotations;

Inspire policy £2926

Hiscox Policy £3072

Ecclesiastical Policy £2786.

They also recommended that the PC enter a 3 year binding agreement, the annual premium can be reduced by 5% making the cost £2646.99.

The PC agreed to take up the Ecclesiastical policy and the 3 year agreement and agreed the payment of £2646.99. The Clerk raised the cheque and it was signed in the meeting.

8. Budget Review

The Clerk had circulated the Budget Report prior to the meeting, however it was out of date not the 4th October Report. The Clerk read from her copy during the meeting.

Most Budget items are on track or under. The Grass cutting budget will be under the budget amount as hedges were removed after the budget was set. However, this can be adjusted for next year's budget, and hedges can be reflected under the Village Maintenance budget tab. Clerk to circulate up to date report after the meeting.

9. Other Committee Reports

Village Green – A committee member has met with a surveyor at the play area to review the surface and a possible replacement for the wet pour which is deteriorating, options awaited.

Village Hall Management Committee – They VHMC had applied for a grant from SODC for refurbishments to the Hall. The Chairman of the Committee had spoken to Carol Cummings from SODC grant office and the “decoration” cannot be included. Carol wanted confirmation that the PC do place the responsibility for the running of the Village Hall under the VHMC.

The Parish Council, as owner and custodial trustee of Woodcote Village Hall, reaffirm their delegation of responsibility for the management of the Hall to the Village Hall Management Committee (formally charity number 304393) as laid out in the Constitution document sealed on 9th October 1962.

The Parish Council further reaffirm that they both support and give permission for the grant application to SODC for the refurbishment of the Function Room in the Hall and the provision of additional storage space in the Pavilion Room in the Hall.

10. Other Matters for Chairman

Cllr. Booth had raised the matter of the X40 bus route changing during October. He had suggested that the PC produce and put signs on the bus stops that are no longer going to be in use. To help residents using the buses to be informed and not confused which bus stop to use when the X40 route goes one way around the village for both Oxford and Reading directions.

Clerk to draft signs and send to Cllr Booth and McGurk to check, then produce laminated A4 signs. Cllr. Booth offered to place the signs around the village on the relevant stops.

Cllr. Sudbury requested information on how the housing number is reach for Woodcote, he referred to his recent letter in the Woodcote Correspondent. The Vice Chairman gave details of the criteria that are set by government in selecting the sites as this drives which sites can be used and then if selected the density of dwellings is SODC's policy.

It was agreed that this topic should be discussed in detail at the NHP2 meeting.

11. Correspondence

None.

12. To note date of the next Parish Council Meeting Wednesday 18th October 2017

Meeting closed 8.20pm

Signed..... Date.....