

WOODCOTE PARISH COUNCIL

MINUTES of the Parish Council meeting held in the Function Room, Village Hall, Woodcote
Wednesday 6th April 2016 7.30pm.

PRESENT

Chairman Mr. R. Peirce
Vice Chairman Mr. G. Botting
Mr. M. Smith
Mr. D. Booth
Mr. A. Crockett
Mr. B. Williams
Mr. R. Lewin

Parish Clerk Ms. Jenny Welham

1. To receive apologies for absence.

Mrs. S. McGurk, Dr. P. Sudbury, Mrs. D. Hadaway.

2. To Receive declarations of interest.

None.

3. **Public Forum**: Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.

4 members of the public to speak on Planning Application P16/S1009/FUL.

The Architect for the applicant spoke, she thought that the application was on the agenda for discussion, and felt that there had been misunderstanding when the application was reviewed by the PC. She had spoken to the SODC Planning Officer who had advised he would contact the PC with details for comment, no contact had yet been received. It was agreed that there was nothing that the PC to consider at this meeting. The members of public left the meeting.

4. To approve Minutes Parish Council Meeting held on 16th March 2016. – Approved.

5. Matters arising from those Minutes not on the agenda elsewhere.

None.

6. District Councillors Report

Cllr. David Nimmo-Smith report;

The Halifax building Society survey said that South Oxfordshire was one of the best places to live in the Country.

The District have seen an increase in planning applications and due to this are recruiting more Officers. Also with CIL being introduced from April 1st this has increased the Planning departments work load. They wish to allocate more Officers to the enforcement side of the Planning department.

The Air Quality in some of SODC villages has been monitored and is poor in some towns, Watlington and Henley on Thames being named as needing attention. Some solutions are being investigated.

The SODC site at Crowmarsh is likely to be used for Housing development, the type and number of dwellings are yet to be determined. The Chairman and other Councillors expressed views that the development should have good quality 2 and 3 bedroom properties. This will encourage older residence to down size and 3 bedroom properties for young families.

Cllr. Nimmo-Smith took the action to get the road direction signs in Crowmarsh to SODC Council Offices removed.

The Chairman asked Cllr. Nimmo-Smith if he could find out when the SODC Draft Core Strategy for 2031 will be available as Woodcote NHP needs Revision Two, to be in accordance with the revised Core Strategy. Work cannot start until the PC have sight of the Draft to check policies and any housing number revisions, he took this action.

The position on Unitary is still being debated with two reports produced, one by District and one by County. Some form of unitary will emerge but details are not yet final, likely to be a few more months.

7. Planning Applications

P15/S3857/FUL (Full Application) : Minor Amendment : No. 1 - dated 10th March 2016. Proposal : Erection of 2 dwellings (as amended to re-position the proposed dwellings) Address : The Dell 60 Whitehouse Road Woodcote RG8 0SA.

The amendment moves the two dwellings slightly forward. The site flat area is still the same. PC recommend Refusal same reasons as the main application.

7.1 Applications Granted by SODC:

P15/S1009/FUL Demolition of Chiltern Rise Cottage, Garden Cottage and Stable Cottage and erection of 25 dwellings (as amended by drawings received 03/12/15). Address: Chiltern Rise Cottage, Stable Cottage and Garden Cottage and Reading Road, Woodcote RG8 0QX.

P16/S0089/FUL Proposed change of use of part of the woodland to form an extension to the garden area associated with 15 Long Toll
Site Location : 15 Long Toll Woodcote RG8 0RR

7.2 Applications Refused by SODC

None.

7.3 Other Planning Matters

Letter received from applicants architect for review by PC – reference;

P16/S0625/FUL (Full Application) Proposal: Two temporary mobile homes, Address: Land currently known as The Conifers Beech Lane Woodcote RG8 0PY.
Discussed under Public Forum.

8. Finance To approve payments, note receipts.

Date Paid	Payee Name	Ref	Amount Paid	Transaction Detail
06/04/2016	OALC	532	£455.50	Annual Membership
06/04/2016	SLCC	533	£149.00	Annual membership
06/04/2016	Oxfordshire Playing Fields Ass	534	£50.00	Annual membership
06/04/2016	Blandy & Blandy	535	£450.00	Tidmore pool Services
06/04/2016	SG Creative Solutions Ltd	536	£112.00	Web Mntnc 1Jan to 31Mar2016
06/04/2016	Came & Company	537	£692.98	VH Insurance to 30 Sept 2016
06/04/2016	J .Welham	538	£16.00	Mileage/expenses Jan to Mar
			£1,925.48	

The Chairman asked if the Blandy and Blandy payment was the final payment for the work carried out. He requested that Blandy & Blandy let the Clerk know when the letters regarding Tidmore Lane site re fencing have received a reply. Further payment could be incurred if the PC wish Blandy & Blandy to write further letters.

Payments Approved.

Receipts - First half precept is expected into the Bank Account this week.

8.1 Quotations/Grants received for review/approval.

Glanville - Pedestrian Crossings prelim design and consult.

The cost for the topographic Survey is £1350 and the Prelim Design £2500 for two sites, this is a small saving. The PC agreed. No action until after the public consultation on 16th April.

9. Annual Parish Meeting- review agenda content & format.

The format was discussed, it was agreed that the Feedback from the public consultation should feature prominently. The previous format of each Village Group reading their report is very dry and written reports should be available and then questions to the panel asked.

A Flyer to be drafted for delivery to all residents. Banner has been produced for the Public Consultation to be erected shortly.

The Agenda was altered and the one issued to the public does not require the time slots to be included. Clerk to check of John Cotton is attending as yet no confirmation received.

10. Other Committee Reports

Village Hall MC – No new report, meeting next week.

Village Green - No new report

Traffic Group

Cllr. Botting reported that the group had reviewed the bus shelter designs for Reading Rd and had decided on a model with solid wooden sides, open to the front with a pitched roof with overhang to the front. The sides to be less than a metre to allow vision. The base needs to be brick approx. 1 foot so future maintenance is reduced.

Clerk to obtain drawing for sizing from the supplier and also further quotations.

Conservation Group

Cllr. Lewin updated that the Thames Water woodland under license has an adjoining fence that has a large gap so children could get through. The PC need to instruct Blandy & Blandy to send a formal letter to Thames Water requesting the repair the fence. Cllr. Lewin to request that Liam Woolley updates Clerk with the details so Blandy & Blandy can be instructed.

No other new reports.

11. Correspondence

Letter from SODC re Grant available for any celebrations for the Queens 90th Birthday. Clerk suggested we apply and state the Festival as the event. Cllr. Smith suggested that the fancy dress should have a “royal” them to celebrate the Birthday. Clerk to send in the application and see if the Festival will be accepted.

SODC letter re Biffa Big Clean up for a few days in the Village during May. Clerk requested that Councillors update with any areas they feel need attention.

Email exchange with Joyce Bishop re the poor surface condition of Tidmore Lane.

The Clerk had replied with the details of emails sent to Mrs. Pauline Bishop who had been progressing this matter with local MP. The PC agreed they are not currently in a position to repair the surface.

Councillor Crocket left the meeting.

12. Confidential Item – Salary review.

The Clerk wished to discuss the Litter Pickers current arrangement. Clerk to check details and report back for next meeting.

The Chairman with Councillor Botting and Smith to have a working meeting to discuss and review the Clerks Salary. Report to PC at the next meeting.

13. To note date of the next Parish Council Meeting Wednesday 20th April 2016

Signed.....Date.....

Meeting closed at 10.20pm