

WOODCOTE PARISH COUNCIL

MINUTES of the Parish Council meeting held in the Function Room, Village Hall, Woodcote
Wednesday 6th September 2017 7.30pm.

PRESENT

Chairman	Mr. R. Peirce
Vice Chair	
	Mr. A. Crockett
	Mr. M. Smith
	Mr. B. Williams
	Mrs. D. Hadaway
	Mrs. S.McGurk (arrived 8.30)
	Dr. P. Sudbury
Parish Clerk	Ms. Jenny Welham

1. To receive apologies for absence.

Dr. G. Botting. Mr. D. Booth. District Cllr. D. Nimmo-Smith

2. To receive Declarations of Interest.

None.

3. **Public Forum**: Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.

None present.

4. To approve Minutes of the Parish Council Meeting held on 16th August 2017.

Correction to Planning paragraph for P17/S1181/HH, PC decision not recorded, recommended Approval. Then approved as true record.

5. Matters arising from those Minutes not on the agenda elsewhere.

None.

6. Planning Applications

P17/S2878/FUL (Full Application) Application Type (see definition over): Minor Proposal: Variation of condition 2 (approved plans) to convert approved garage into a playroom and provide additional parking on the frontage of Plot 2 of Planning Permission P16/S2432/FUL Demolition of existing bungalow and erection of two 3-bedroom semi detached houses and a detached 2-bedroom chalet bungalow.
Address: Casa Mia Greenmore Woodcote RG8 0RN.

Cllrs. Crockett and Smith had been to site and make the following recommendations;

The two dwellings in question both to lose a garage is regrettable, however the third parking place shown "if required" is in question. The Woodcote Neighbourhood Plan Policy T8 specifies one parking space per bedroom and both dwellings are 3 bedrooms so it is definitely required.

The positioning of the third parking space render it unusable as the landscaping to the front prevents this unless removed. The access to this third parking space would be prohibited if vehicles were parked in the other parking spaces, therefore a third parking space as shown is not acceptable.

The Garage to Plot No. 3 has already been converted into the playroom PRIOR to this planning application being granted.

For these reasons the Parish Council recommend Refusal.

One final point the original application referred to the trees to the rear of the site and that some should be retained. It is concerning that the entire line of trees to the rear have been removed. It appears the neighbour to the rear requested that they be “crowned” but they have been removed, and in the process this has caused significant damage to the neighbouring rear garden.

6.1 Applications Granted by SODC:

P17/S1181/HH Two storey rear and single storey front and rear extensions and internal alterations (Amended plans received 28 July 2017 showing two-storey front extension removed from the proposal). Site Location : 15 Bridle Path Woodcote RG8 0SE.

P17/S1690/RM Application proposal, including any amendments : Reserved Matters application following Outline Approval P15/S3449/O (with revised plans accompanying agent's email dated 12th July 2017 and 17th July. The amendments include changes to the design of house 2, the design and orientation of house 3, an amended street elevation and revised landscaping and tree protection detail) Site Location : Red Lane Bungalow Red Lane Woodcote RG8 0PD.

6.2 Applications Refused by SODC

None.

6.3 Other Planning Matters

Cllr. Smith advised that the Co-op stores had approached the VHMC requesting if some of their contractors can park vehicles in the VH Car Park during their extension works. He will meet with them and discuss this.

The Chairman discussed the matter of the email from SODC regarding the Final proposals to tackle the need for houses in South Oxfordshire. He was concerned that some of the figures did not seem to calculate correctly. The NHP Group will be looking into this at their meeting on Thursday 7th September and the Chairman of the group G. Botting has already been in communication with SODC regarding this. They will feedback to the PC with detail when known.

7. Finance

One payment to D.J.Scott Electrical Services for additional fire detectors in the Village Hall £508.00 Approved.

Noted no new receipts.

7.1 Quotations/Grants received for review/approval.

Letter of Engagement Arrow Accounting for Internal Audit 2017/18. £402 plus travel agreed.

Allotment Software quote – The Clerk had already proceeded with the Allotment Accounts being added to Alpha Software cost £100.00 as agreed at the meeting of 16th August 2017.

The Allotment Management Software was agreed cost £511 which includes the first year's support/maintenance cost of £116. This will be charged every year ongoing.

The PC agreed.

Quote for additional Hedge Cutting – Hedge on the rear of village green alongside Langtree School field and two hedges on Folly Field, total cost £720. The PC agreed.

8. Other Committee Reports

Village Hall MC – The Committee have been looking at a project to refurb the Function Room. They will apply for grant funding from SODC who will cover 50% of the cost, the other funding will be raised from Co-op Community fund, Rally Committee donation, Sec 106 Mowforth House indoor sports funds, plus a small amount from the NHP budget.
Total costs £12674. Cllr. Smith to circulate a breakdown.

Village Green Committee – No new meetings.

Traffic Advisory Group – The Clerk had heard from OCC Highways asking what is happening. The Clerk had asked them to get the revised costing as soon as possible so the PC can review costs and request a start date.

Neighbourhood Planning Group – Meeting Thursday 7th September, the sites will be reviewed.

Police – PCSO Mark Bell on holiday.

9. Other Matters for Chairman

The chairman had met with the Post Office in Woodcote and the outcome is awaited. The owners are reluctant to change to a franchise, have an open counter, and work the longer hours requested. These are matters that are being considered. If the Post Office do not agree it is likely that the Post Office in Woodcote will close. The Parish Council will be bringing this matter to the meeting with John Howell MP in September.

The Chairman requested that the PC change the November meetings to the 2nd and 4th Wednesday of the month to enable councillors to attend the SODC Town and Parish Forum on 1st November. The PC meetings for November will be Wednesday 8th and 22nd. The Budget meeting will be Tuesday 7th November.

Thames Travel have not been in contact re the changes to September timetable, The Clerk to follow up.

Cllr. McGurk had seen a Subura car speeding in the village, she will try to get the number, and report to PCSO.

There has been a further water main problem on Wayside Green last week, the Clerk had been in touch with Thames Water re the one previously only a few weeks before. Clerk to again contact them and request that they look at a full project plan to replace the old water mains.

10. Correspondence

None.

12. To Note Date of Next Meeting Wednesday 20th September 2017.

Meeting closed 8.55pm.

Signed.....Date.....