

# WOODCOTE PARISH COUNCIL

**MINUTES** of the Parish Council meeting held in the Function Room, Village Hall, Woodcote  
Wednesday 7<sup>th</sup> March 2018 at 7.30pm.

## **PRESENT**

Chairman	Mr. R. Peirce
Vice Chair	Dr. G. Botting.
	Mr. A. Crockett
	Mr. M. Smith
	Mr. B. Williams
	Dr. P. Sudbury
	Mrs. S. McGurk
Parish Clerk	Ms. Jenny Welham

1. To receive apologies for absence.  
Mr. D. Booth, Mrs. D. Hadaway.

2. To receive Declarations of Interest.

Cllr. Crockett expressed interest in the Planning application on the agenda, he will not partake in discussions on this agenda item.

3. **Public Forum:** Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.  
4 residents present. One resident to observe with a view to becoming a Parish Councillor.

4. To approve Minutes of the Parish Council Meeting held on 21st February 2018.  
Approved as a true record.

## **6. Planning Applications**

P18/S0430/O (Outline) Application Type (see definition over): Minor

Proposal: Outline application for demolition of existing buildings and erection of single dwelling and provision of new access onto Bridle Path with only landscaping reserved. Address: 14 Bridle Path Woodcote RG8 0SE.

The Chairman gave an overview of the history of this site, the application is to demolish existing buildings and erect one single storey dwelling. This outline application shows no detail, what is being sought is planning on new access, layout and scale.

The PC consider this site only suitable for a single dwelling no larger than the current footprint of the existing buildings to be demolished. Parking would need to comply with the NHP policy T8, one space per bedroom.

The PC have no objection subject to some points that needed further clarification. The access road currently shows part demolition of No 14 Bridle Path, this is not clear on the plan.

The access is 4.8 metres wide which seems excessive for a single dwelling, this width would allow two lanes of vehicles? The highways requirement for emergency vehicles is 3.7 metres with a minimum 3.1 metre width of gated access.

The Chairman invited one of the residents Mr. Bray to speak. He stated he was not at the meeting regarding this planning application, the Chairman apologised and invited him to address the PC on the matter he had attended to speak about.

Mr. Bray requested a copy of the pre selection document for sites selection for the WNHP 2<sup>nd</sup> Plan following the recent public consultation on the second plan held on February 22<sup>nd</sup>/23<sup>rd</sup>. Mr. Bray said he felt that at the recent exhibition the site selection process was unclear and not the same replies were given from the different NPAG members present.

The Chairman gave an update on the process the NPAG Group had followed explaining that the Group had not yet made any recommendations to the PC. When the Group do put forward the recommendations the PC still have to agree to accept them and then the Draft of NHP Two goes out to the public consultation for 6 weeks consultation, as per NHP One. The PC will then review the response and make any changes it believes necessary before submitting it to SODC for independent examination. At this time there will be a second formal consultation at which members of the public can make their views known to the Examiner.

Cllr. Botting replied to Mr. Bray stating that the criteria derive very directly from the sustainability framework and the NPAG had only recently received comments on this from the last of the statutory consultees. As such the Group will review these before finalising the criteria and publishing them.

The NPAG believe there to be little value in publishing a set that may change as a result of the consultees comments or residents feedback from the near 400 questionnaires returned from the recent exhibition at which the Group suggested the sites that they believe most likely to meet the working set of evaluation criteria.

These latest inputs will be studied by NPAG to ensure that the final site recommendations to the Parish Council meet the NP Basic Conditions requirements and carry the support of a majority of the community. These results, along with other material relevant to the evaluation of sites, will also be published in the near future – probably early April.

One of the other residents present stated that a 40 point plan for selection was mentioned but was not available? The Chairman’s response to this was to refer to the remarks Cllr. Botting had already made he also stated that all the sites shown at the recent exhibition could change following the NPAG working through the recently received comments from the statutory bodies and consultees.

**6.1 Applications Granted by SODC:**

None.

**6.2 Applications Refused by SODC**

None.

**6.3 Other Planning Matters**

None.

**7. Finance**

Woodcote Parish Council payments 28 Feb to 7th March 2018.

Date	Payee Name	Reference	Amount	Transaction Detail
28/02/2018	F.O.W.P.S	739	£100.00	Help with NHP
28/02/2018	Goring Heath Scouts	740	£500.00	Leaflet Drop NHP
01/03/2018	ICO	741	£35.00	registration Fee
01/03/2018	Blandy & Blandy	742	£232.88	Blandy & Blandy
01/03/2018	British Telecom	DD	£99.07	Line & BB Feb
		<b>Total</b>	<b>£966.95</b>	

Payments Approved.  
Noted no receipts.

### **7.1 Quotations/Grants** received for review/approval.

Kings Tree Services – remove tree Long Toll £230.00+Vat  
PC agreed this quotation.

### **8. Privacy Notice** – review.

The Clerk had circulated a draft Privacy Notice for the PC website using the template from the recent OALC workshop/course on GDPR.

Cllr. Smith requested that some areas be included, sensitive data, how long we hold the data, Specific reasons for holding the data.

It was agreed that he would add his comments to the Draft and return to the Clerk for presentation at the next PC meeting.

### **9. Reports from Other Village Groups**

Village Hall MC. – meeting 12<sup>th</sup> March.

Village Green – no new report.

Traffic Group – still awaiting comment from OCC on funding towards the resurfacing either side of the zebra crossing.

### **10. Other Matters for Chairman**

Cllr. Sudbury raised the point that the NPAG are challenging SODC's proposed housing number? This was clarified that the NPAG are not challenging the numbers, the PC had responded to the SODC Local Plan figures and not the NPAG. Cllr. Sudbury requested that the whole process be published at the appropriate time.

Cllr. Smith updated the PC on progress with the Londis franchise store regarding having a Post Office. This is still being progressed by the store owner he is discussing the opening hours of the Post Office desk and is awaiting a resolution from the Post Office.

Cllr. Smith escalated the position to MP John Howell when he saw him at the NHP Two exhibition recently.

Clerk to continue to push for a mobile unit until such time as Londis and the Post Office come to an arrangement.

Cllr. Crockett updated the PC on the resent Village Spring Clean Litter pick which did go ahead on Sunday 4<sup>th</sup> March, Saturday 3<sup>rd</sup> was cancelled due to the snow. 18 people attended and a very good job was done. Further litter picks will be arranged and SODC can loan the equipment on request. He requested if the PC would consider buying their own equipment? The PC agreed that SODC should loan equipment for future events.

The Chairman asked if Ms Farmer was still interested in becoming a Parish Council having sat through the entire meeting, she agreed she was, so will be formally co-opted onto the PC at the next meeting.

### **11. Correspondence**

None.

**12. To note date of the next PC meeting: Parish Council Meeting Wednesday 21st March 2018.**

Signed ..... Date.....

*Meeting closed at 9.55pm*