

# WOODCOTE PARISH COUNCIL

**MINUTES** of the Parish Council meeting held in the Function Room, Village Hall, Woodcote Wednesday 7th November 2018 at 7.30pm.

<b><u>PRESENT</u></b>	Chairman	Mr. R. Peirce.
	Vice Chairman	Dr. G. Botting
		Mr. D. Booth
		Mr. A. Crockett
		Mr. M. Smith
		Mr. B. Williams
		Dr. P. Sudbury
		Mrs. J. Farmer
	Parish Clerk	Ms. Jenny Welham

1. To receive apologies for absence  
District Councillor David Nimmo-Smith.

2. To receive Declarations of Interest  
None.

3. **Public Forum:** Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.  
Mr. D. Tate to speak about a proposed planning application.

4. To approve Minutes of the Parish Council Meeting held on 17th October 2018.  
Minutes Approved as a true record.

5. Matters arising from those Minutes not on the agenda elsewhere.  
None.

## **6. Planning Applications**

CERTIFICATE OF LAWFUL DEVELOPMENT FOR: Minor roof conversion to incorporate a dormer for additional head room. AT: 6 Wood Green Woodcote RG8 OQQ.  
REF: P18/S2817/LDP.

WPC will await the outcome whether this is permitted or if a planning application is required.

### **6.1 Applications Granted by SODC:**

P18/S2872/HH Application proposal, including any amendments :  
Two storey side extension Site Location : Ambleside Greenmore Woodcote RG8 0RG

### **6.2 Applications Refused by SODC**

Appeal Ref: APP/Q3115/W/18/3197270 – Appeal Dismissed.  
The Old Reservoir, Greenmore, Woodcote RG8 0RN

### **6.3 Other Planning Matters**

The chairman invited Mr. Tate to join the meeting and discuss his proposals for the development of Woody Nook. Prior to the meeting drawings had been circulated via email to the members from the Clerk.

The proposal is to retain the existing building and convert into two dwellings and a further two dwellings to be built on the site. The parking detailed met the requirement of the Neighbourhood Plan policy and overall the development was good use of the site. The Chairman suggested that there is a pedestrian access to the top corner of the site to enable access to the zebra crossing. Mr. Tate agreed and this will be taken into consideration on the drawings. The vision splay will be a low level landscaped area.

Overall the proposals were well presented, WPC cannot give any judgement as a planning application is yet to be submitted, but they were pleased that the site is to be developed as it has been vacant for several years.

## **7. Finance**

List of Payments to authorise 20/10 to 8/11/2018

Date Paid	Payee Name	Reference	Amount		Transaction Detail
			Paid		
20/10/2018	SODC	804	£104.77		Dog Bin Emptying 1/7-30/9
30/10/2018	British Telecom	DD	£99.39		Monthly line & BB
01/11/2018	Bondright Roofing Services	806	£811.20		Roof tiles & gutter repair VH
05/11/2018	Kings Tree Care Services LTd	808	£2,304.00		Annual hedge cuts
05/11/2018	HMRC	SO	£253.20		Monthly contribution
08/11/2018	Berinsfield Community				
	Business	Transfer	£897.84		October Grass cutting
		Total	£4,470.40		

### **Woodcote Allotments Payments**

7/11/2018 – Hazel & Jefferies Skip hire £372.00

9/11/2018 – Woodcote Parish Council Management fee, covers grass cutting, hedge cutting general expenses. £750.00

## **APPROVED**

**7.1 Quotations/Grants** received for review/approval.

None.

### **8. CIL Policy** – review

Deferred to next meeting as amendments still being finalised.

### **9. Reports from Other Village Groups**

Village Hall MC. – meeting 12 November. A capital grant application to SODC is being submitted to cover some of the cost for the lighting upgrade in the main hall.

Traffic Advisory Group – The zebra crossing is completed, however the electricity supply is still waiting connection. SSE own the pole and an approved SSE contractor is required to connect the power, not an OCC contractor. Notice has been raised but will take 10 days for reply and then the work can be scheduled.

A small opening ceremony took place on Friday 2<sup>nd</sup> November with County Councillor Kevin Bulmer and some of the WPC councillors, also the primary school attended with some of the children. James from the Henley Standard reported and took photographs and interviewed one or two people.

Woodcote Neighbourhood Plan Group – A few members met with John Howell MP to discuss the anomalies in the SODC Local Plan and the concerns Woodcote have that this plan has flaws.

They made it clear that Woodcote will continue to raise the fact that SODC have omitted to note that Woodcote is within the AONB. He agreed that this issue should continue to be raised.

Meeting to discuss Housing Need Analysis 22<sup>nd</sup> November. Meetings with landowners being scheduled over the following months. Two members of the group to attend a training course, the PC resolved to meet the cost of £10.00 per head.

PCSO Mark Bell is off sick as he has had a heart attack and surgery, but is recovering well. The PC sent their condolences. His duties are being covered but resource is very stretched.

Youth Club – meet 15<sup>th</sup> November.

Community Land Trust – the PC are now registered as a member.

**10. Communications** – review current matters.

No new matters.

**11. Other Matters for Chairman**

None raised.

**12. Correspondence** – to consider & review any received.

Email from “Friends of Greenmoor Hill”. The questions were reviewed and the PC requested that the Clerk circulate a draft reply to all members after the meeting for checking and completeness.

Email from H. Griffiths requesting joining of the NP Advisory Group. The PC passed this request to NPAG so a joining pack can be sent.

Letter of thanks from resident re the Zebra Crossing. – A resident Audrey Hawthorne had passed a letter to the Clerk thanking the PC for their hard work in providing the village with a zebra Crossing. The PC very much appreciate this kind letter.

**13. To note date of the next PC meeting: Parish Council Meeting Wednesday 21st November 2018.**

